

Regular Meeting Agenda

December 8, 2021

Call to Order:
Salute to Flag:

MEETINGS:

Nov 18 – Mr. Cwynar attended the Central Valley School District Board Meeting
Nov 30 – Executive Session w/ Atty. Fedeles, Ms. Matsco, Mr. Shamp & Mr. Cwynar re: personnel
Dec 2 – Mr. Cwynar attended the Central Valley School District Reorganization Meeting

READING OF THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON NOVEMBER 10, 2021.

MOTION: **SECOND:**

READING OF THE MINUTES OF THE WORK SESSION HELD ON DECEMBER 1, 2021.

MOTION: **SECOND:**

CITIZENS:

OLD BUSINESS:

NEW BUSINESS:

Motion to appoint Rebecca Matsco as Chairwoman for the Organization Meeting on January 3, 2022.

MOTION: **SECOND:**

Motion to appoint Linda McCoy as temporary Secretary for the Organization Meeting on January 3, 2022.

MOTION: **SECOND:**

RESOLUTION NO. 8-2021, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH, DURING THE YEAR 2022.

MOTION: **SECOND:**

RESOLUTION NO. 9-2021, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA LEVYING A TAX FOR THE YEAR OF 2022 ON EACH DOLLAR OF ASSESSED VALUATION OF TAXABLE REAL PROPERTY AND SETTING DISCOUNTS AND PENALTIES ON COLLECTION THEREOF.

MOTION: **SECOND:**

MOTION TO PURCHASE RE TAX COLLECTION SOFTWARE FROM RAK FOR A COST OF \$360/YEAR FOR THE SOFTWARE AND \$260 EACH FOR TWO YEARS OF HISTORICAL DATA – COSTS TO BE SHARED WITH CENTRAL VALLEY SCHOOL DISTRICT.

MOTION: **SECOND:**

MOTION TO APPROVE AND SIGN THE 2022 BEAVER COUNTY HUMANE SOCIETY CONTRACT. Their fees will be \$300/month.

MOTION: **SECOND:**

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SOLICITOR'S REPORT:

ENGINEER'S REPORT:

PLANNING COMMISSION:

FIRE DEPARTMENT:

ROAD DEPARTMENT:

POLICE DEPARTMENT:

REAL ESTATE TAX COLLECTOR:

Vicky Leininger submitted the 2021 November Real Estate Tax Report to the Supervisors.

TREASURER'S REPORT:

| | | |
|--|----------|--------------------------------------|
| The balance in the General Fund Account is | \$ | Bills for this account totaled \$ |
| | | \$ of this is MDIA permit fees |
| The balance in the State Liquid Fuels Account is | \$ | Bills for this account totaled \$ |
| The balance in the Capital Equipment Account is | \$ | There were no bills for this account |
| The balance in the Escrow Money Account is | \$ | There were no bills for this account |
| The balance in the Public Safety Account is | \$ | Bills for this account totaled \$ |
| The balance in the DCNR Grant Fund Account is | \$ | There were no bills for this account |
| The balance in the Recreation Board Account | \$446.48 | There were no bills for this account |

A motion is needed to approve the Treasurer's Report and pay the bills for the month of December.

MOTION:

SECOND:

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ANNOUNCEMENTS:

- The Planning Commission will not meet in December unless needed.
- The Township Office will be closed from December 24, 2021 to December 31, 2021 for the holidays.
- The Supervisors' Organization Meeting will be held Monday, January 3, 2022 at 6:00pm with a Regular Business Meeting to follow.
- The Township Municipal Office will be closed Monday, January 17th in observance of Martin Luther King Jr. Day.
- The Supervisors will hold a Work Session on Wednesday, February 2nd at 6:00 pm.
- The Supervisors' next Business Meeting will be held Wednesday, February 10th at 6:00pm.

MERRY CHRISTMAS AND HAPPY NEW YEAR EVERYONE!