

The Potter Township Supervisors held their monthly Business Meeting on Wednesday, September 8, 2021 at the Potter Township Municipal Bldg. & on Zoom. Ms. Matsco called the meeting to order at 6:02 pm & led the Pledge of Allegiance.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Solicitor: Garen Fedeles

Engineer: Dan Sell

Secretary: Linda McCoy

Visitors: Bill Winkle, Shannon Debes, Jim Gabel, Ron Robinson, Lauren Patton, Mark & Caroline Czarnecki

MEETINGS:

8/19 – Mr. Cwynar attended the Central Valley School District Board Meeting

8/25 – Mr. Cwynar and Ms. Matsco met in Executive Session w/ Atty. Stotler re: contracts & litigation

8/27 – Mr. Shamp & Mr. Cwynar met with DCNR & Independence Conservancy re: trees at Rocky Bend

MOTION TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON AUGUST 11, 2021.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

CITIZENS:

Mr. Gabel inquired about the procedure of replacement of memorial trees in the Township Park when they die. Ms. Matsco said the Township will replace them at Township cost and Mr. Shamp said that Justin Cwynar is looking into fixing the soil around the trees.

OLD BUSINESS:

MOTION TO APPROVE THE SLOPE STABILIZATION REPORT PREPARED BY GARVIN BOWARD BEITKO ENGINEERING FOR THE FALCON PIPELINE.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

The engineer stated that all is okay according to the specifications in the plan. Ms. Matsco stated that Shell Pipeline attended the September Work Session and gave an update on their work. It was reported at that time that on October 6th, ethane from the substation to the plant would be charged, but not flowing.

MOTION TO ACCEPT AND APPROVE THE FOLLOWING AGREEMENTS WITH RETTOP DEVELOPMENT CORP. FOR THE MONTGOMERY RIDGE AT YELLOW GATE ESTATES SUBDIVISION: DEVELOPER'S AGREEMENT, LICENSE AGREEMENT FOR TWP. ROAD T433, INSTALLATION AND MAINTENANCE OF SMALL FLOW TREATMENT FACILITY, STORMWATER BEST MANAGEMENT PRACTICES OPERATIONS AND MAINTENANCE, DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS (HOA).

MOTION: Al Cwynar

SECOND: Rebecca Matsco

ABSTAIN: Earl Shamp

MOTION CARRIED

Provisions discussed:

Small Flow Treatment Facility – current cost - \$585,000 / expected life and amortized escrow over 40 years / with inflation of 2.5% and an expected return of 6% / ESCROW - initial end of year payment (first four years - \$5,735.17 per year) (from 5 to 40 years - \$11,470.34 per year)

Stormwater Agreement – need to add NPDES Permit

HOA Covenants – adopted with provisions to adhere to Township Ordinances and Developer's Agreement

Mr. Robinson stated that the subdivision plan has been updated with the correct language with deed(s) attached.

NEW BUSINESS:

MOTION TO TRANSFER ONE MILLION DOLLARS (\$1,000,000.00) FROM THE TOWNSHIP GENERAL FUND INTO THE FIXED INCOME PORTFOLIO WITH RAYMOND JAMES FOR PRESERVATION AND MODEST GROWTH OF CAPITAL.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

Ms. Matsco stated that the additional income is a result of EIT.

SOLICITOR'S REPORT:

Atty. Fedeles stated that he and Ms. McCoy had a conference call with Shell to work through taxing issues on certain agreements and the parcels associated with those agreements.

The Board had a discussion with Atty. Fedeles regarding property maintenance in the Township. Ms. Matsco attended a seminar on Health & Safety / Property Values. Atty. Fedeles will look into a 'Quality of Life' Ordinance that would address items such as high weeds, equipment outside of the home and garbage accumulation.

ENGINEER'S REPORT:

Mr. Shamp and Ms. Matsco had a discussion with Mr. Sell regarding surveying Old Frankfort Road Trail. Mr. Sell spoke with PennDOT regarding history and has not found any defined plan where that road sits.

PLANNING COMMISSION:

It was mentioned that the Planning Commission (along with the Zoning Hearing Board and Recreation Board) will have to post any Agenda that they may have at least 24 hours before the respective meeting.

FIRE DEPARTMENT:

Jim Gabel reported that the Fire Department will be present on October 31st for Halloween Trick or Treating. He also asked the Board if they would consider giving the Fire Department, 1% of the EIT collected from the Shell plant construction for 2021 as they did the previous year.

ROAD DEPARTMENT:

Justin will tar & chip Cross Street tomorrow. It was stated that there is a lot of 'grit' on Township roads at the intersection of Route 18 – the Board will ask Justin to look into it.

POLICE DEPARTMENT: No report

REAL ESTATE TAX COLLECTOR:

Vicky Leininger submitted the 2021 August Real Estate Tax Report to the Supervisors.

TREASURER'S REPORT:

The balance in the General Fund Account is	\$7,167,640.28	Bills for this account totaled \$165,047.13 \$186,394.00 of this is MDIA permit fees
The balance in the State Liquid Fuels Account is	\$13,888.44	Bills for this account totaled \$8,558.43
The balance in the Capital Equipment Account is	\$52,073.50	There were no bills for this account
The balance in the Escrow Money Account is	\$111,493.24	There were no bills for this account
The balance in the Public Safety Account is	\$1,666,590.18	Bills for this account totaled \$9,144.98
The balance in the DCNR Grant Fund Account is	\$75,136.64	There were no bills for this account
The balance in the Recreation Board Account	\$446.48	There were no bills for this account

A motion is needed to approve the Treasurer's Report and pay the bills for the month of September.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

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ANNOUNCEMENTS:

- **SEPTEMBER 13** – **THE MUNICIPAL OFFICE WILL BE CLOSED**
- **SEPTEMBER 15** – **BUDGET WORK SESSION – 6:00 PM IN THE TWP BUILDING**
- **SEPTEMBER 22** – **BUDGET WORK SESSION – 6:00 PM IN THE TWP BUILDING**
- **OCTOBER 6** – **WORK SESSION – 6:00 PM IN THE TWP BUILDING**
- **OCTOBER 11** – **THE MUNICIPAL OFFICE WILL BE CLOSED FOR COLUMBUS DAY**
- **OCTOBER 13** – **SUPERVISORS BUSINESS MEETING - 6:00 PM IN THE TWP BUILDING & ZOOM**
- **OCTOBER 31** – **TRICK OR TREAT – 5:30 PM – 7:30 PM**

Mr. Shamp stated that RETTOP thanks the Board and the Planning Commission for their persistence with the Montgomery Ridge Development.

Ms. McCoy will email Duquesne Light and let them know they have approval from the Potter Township Board to use the Rocky Bend parcel as a staging/lay down area for their aerial saw.

The Board reported that the Alum Rock parking lot will be a staging area for the Streambank Stabilization Project.

THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:47 PM

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

Respectfully Submitted,

Linda McCoy, Secretary