

The Potter Township Supervisors held a Regular Business Meeting on Wednesday, February 12, 2020 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:05 pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar  
Solicitor: Mike Jones  
Engineer: Dan Sell  
Secretary: Linda McCoy  
Visitors: Bill Winkle, George Barnes, Casey Harrington, Jim Gabel, Chris Heitman, Tim Wetzel, Dave Conti, Mark Summerville, Captain Jon Hall, Lauren Patton, Tom Ruff

Mr. Cwynar attended the Central Valley School District board meeting on January 16<sup>th</sup>  
Ms. Matsco and Mr. Shamp met with Greg Merges at Rocky Bend regarding handicapped parking on February 3<sup>rd</sup>  
Mr. Shamp met with MDIA & Shell on February 10<sup>th</sup> at the Township building regarding permitting

**MOTION TO APPROVE THE MINUTES OF THE JANUARY 22, 2020 REORGANIZATION MEETING.**  
**MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED**

**CITIZENS:**  
No comments

**OLD BUSINESS:**  
No old business

**NEW BUSINESS:**  
**MOTION TO APPROVE THE PURCHASE OF 300 DRIVEWAY MARKERS FOR THE TOWNSHIP RESIDENTS AT A COST OF \$10,490.00** – with one third to be paid upon order in the amount of \$3,064.50. The markers will have each resident’s house number and the Township logo on them. Ms. Matsco showed an example to the audience.  
**MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED**

**MOTION TO APPROVE A BID FROM A-TEAM PROPERTY MAINTENANCE FOR PAINTING AND REPAIR TO AREAS OF THE TOWNSHIP MUNICIPAL BUILDING (entry way/foyer/hallway/dining hall/office/kitchen/refrigerator room) AT A COST OF \$7,218.00.** The cost includes all materials including a stain resistant paint.  
**MOTION: Al Cwynar SECOND: Rebecca Matsco ABSTAIN: Earl Shamp MOTION CARRIED**

**SOLICITOR'S REPORT:**  
Mr. Jones reported about a solar farm zoning ordinance in Greene Township where the resident is leasing the property.

**ENGINEER'S REPORT:**  
Mr. Sell said he is looking at a recent submission of a subdivision application from Dan Kunzmann for the Planning Commission. The Board asked Mr. Sell to prepare bid documents for paving Township roads (just an overlay on the roads with no milling). They asked him to break down the bids per road.

**PLANNING COMMISSION:**  
The Planning Commission will meet in March for the recent submission of a subdivision application from Dan Kunzmann.

**FIRE DEPARTMENT:**  
No report.

**ROAD DEPARTMENT:**  
The Board stated that Justin is busy maintaining equipment and the new Road Dept. truck will be ready at the beginning of April.

**POLICE DEPARTMENT:**  
No report.  
Mr. Cwynar thanked the police department for their patrols in the Township.

Ms. Matsco thanked Dino Patton, Mark Summerville and the crew for the great job on the parking lot for ‘Canoe Launch’.

**REAL ESTATE TAX COLLECTOR:**

Vicky Leininger submitted the 2020 January Real Estate Tax Report to the Supervisors.

**TREASURER'S REPORT:**

The balance in the General Fund Account is	\$2,199,847.96	\$1,020,983.50 of this is MDIA permit fees
		Bills for this account totaled \$263,577.05
The balance in the State Liquid Fuels Account is	\$3,297.43	Bills for this account totaled \$440.77
The balance in the Capital Equipment Account is	\$51,865.24	There were no bills for this account
The balance in the Escrow Money Account is	\$102,783.24	Bills for this account totaled \$6,000.00
The balance in the Wage Tax Account is	\$61,221.61	There were no bills for this account
The balance in the Public Safety Account is	\$1,833,178.58	Bills for this account totaled \$9,144.98
The balance in the DCNR Grant Fund Account is	\$1.00	There were no bills for this account
The balance in the Money Market Fund is	\$1,617,976.90	There were no bills for this account
The balance in the Recreation Board Account	\$660.06	There were no bills for this account

**MOTION TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF FEBRUARY.****MOTION: Earl Shamp****SECOND: Al Cwynar****MOTION CARRIED****ANNOUNCEMENTS:**

The Township office will be closed Monday, February 17<sup>th</sup> for Presidents Day.  
 The Planning Commission will meet on Thursday, March 19<sup>th</sup> at 7:00 pm.  
 The Supervisors will hold a Work Session on Wednesday, March 4<sup>th</sup> at 6:00 pm.  
 The next Regular Business Meeting is scheduled for Wednesday March 11<sup>th</sup> at 6:00 pm.

**THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:21 PM.****MOTION: Al Cwynar****SECOND: Earl Shamp****MOTION CARRIED**

Respectfully Submitted,

Linda McCoy, Secretary