

The Potter Township Supervisors held a Regular Business Meeting on Wednesday, December 11, 2019 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:21 pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar  
Solicitor: Mike Jones  
Engineer: Dan Sell  
Secretary: Linda McCoy  
Visitors: Captain Jon Hall, George Barnes, Mark Summerville, Lauren Patton, Terrie Baumgardner, Shannon Debes

Ms. Matsco attended the Independence Conservancy Board Meeting on November 18th.

Mr. Shamp met with Greg Luketic at Rocky Bend regarding the electric service on November 20th.

Mr. Cwynar attended the Central Valley School District Board Meeting on November 21st.

Mr. Shamp met with Greg Merges regarding the hall remodel on November 21st.

Ms. Matsco, Mr. Shamp and Mr. Cwynar met with Chief Barry Kramer regarding patrols in the Township on November 22nd.

Mr. Shamp met with Thomas McCaffrey at Rocky Bend regarding the well on November 26th.

Ms. Matsco, Mr. Shamp and Mr. Cwynar met with Dave Widmer and Neva Stotler concerning boundary research and litigation on December 11th at 4:30 pm.

**MOTION TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON NOVEMBER 13, 2019.**

**MOTION: Al Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**

**MOTION TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON NOVEMBER 22, 2019.**

**MOTION: Earl Shamp**

**SECOND: Al Cwynar**

**MOTION CARRIED**

**CITIZENS:**

Ms. Baumgardner had questions regarding noise and traffic reports during Shell's construction. She wanted to know why there are no records of reports and Ms. Matsco stated that there have been no complaints. Ms. Baumgardner says it seems from the Conditional Use language that Shell is required to provide noise and traffic studies. Ms. Matsco stated that they are only required if the Township requests them and there have been no complaints to date. Mr. Shamp explained that it was Potter Township that wanted the petrochemical facility ordinance and not Clean Air Council. Ms. Matsco asked Ms. Baumgardner to let Clean Air Council know that regarding noise during construction, all traffic concerns have been promptly addressed and resolved.

**OLD BUSINESS:** No old business

**NEW BUSINESS:**

**MOTION TO APPOINT REBECCA MATSCO AS CHAIRWOMAN FOR THE ORGANIZATION MEETING ON JANUARY 6, 2020.**

**MOTION: Al Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**

**MOTION TO APPOINT LINDA MCCOY AS TEMPORARY SECRETARY FOR THE ORGANIZATION MEETING ON JANUARY 6, 2020.**

**MOTION: Earl Shamp**

**SECOND: Al Cwynar**

**MOTION CARRIED**

**MOTION TO PASS RESOLUTION NO. 8-2019, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH, DURING THE YEAR 2020.**

**MOTION: Al Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**

**MOTION TO PASS RESOLUTION NO. 9-2019, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA LEVYING A TAX FOR THE YEAR OF 2020 ON EACH DOLLAR ASSESSED VALUATION OF TAXABLE REAL PROPERTY AND SETTING DISCOUNTS AND PENALTIES ON COLLECTION THEREOF.**

**MOTION: Earl Shamp**

**SECOND: Al Cwynar**

**MOTION CARRIED**

**MOTION TO APPROVE AND SIGN THE 2020 BEAVER COUNTY HUMANE SOCIETY CONTRACT.** Fees will be \$275/month.  
**MOTION: Al Cwynar** **SECOND: Earl Shamp** **MOTION CARRIED**

**SOLICITOR'S REPORT:**

Mr. Jones stated that there is a tentative tax appeal settlement agreement with Shell.

**ENGINEER'S REPORT:**

Widmer Engineering will review the Sewage Planning Module for BASF and give the report to the Planning Commission.

**PLANNING COMMISSION:**

The Planning Commission will meet in December regarding the Sewage Planning Module for BASF.

**FIRE DEPARTMENT:**

Ms. Matsco let everyone that this is a great time of year to donate to the Department to assist with their upcoming trainings and their loan for air packs and.

**ROAD DEPARTMENT:**

The Board reminded everyone to please keep garbage cans and vehicles off the road along with not pushing snow into the street so that Justin can plow the roads.

**POLICE DEPARTMENT:**

Captain Hall will give the Board a full 2019 breakdown of police calls.

**REAL ESTATE TAX COLLECTOR:**

Vicky Leininger submitted 2019 November Real Estate Tax Report to the Supervisors.

**TREASURER'S REPORT:**

The balance in the	General Fund Account is	\$954,864.91	\$420,983.50 of this is MDIA permit fees Bills for this account totaled \$252,380.26 \$1,500,000.00 was transferred to a MM Acct.
The balance in the	State Liquid Fuels Account is	\$4,614.65	There were no bills for this account
The balance in the	Capital Equipment Account is	\$51,799.31	There were no bills for this account
The balance in the	Escrow Money Account is	\$109,549.24	There were no bills for this account
The balance in the	Wage Tax Account is	\$61,143.76	There were no bills for this account
The balance in the	Public Safety Account is	\$1,849,115.85	There were no bills for this account
The balance in the	DCNR Grant Fund Account is	\$1.00	There were no bills for this account
The balance in the	Money Market Fund is	\$1,500,000.00	There were no bills for this account

**MOTION TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF DECEMBER.**  
**MOTION: Earl Shamp** **SECOND: Al Cwynar** **MOTION CARRIED**

**ANNOUNCEMENTS:**

- The Township Planning Commission will meet on December 19<sup>th</sup> at 7:00 pm in the Township Building.
- The Township Office will be closed from December 24, 2019 to January 1, 2020 for the holidays.
- The Supervisors' Organization Meeting will be held Monday, January 6, 2020 at 6:00pm with a Regular Business Meeting to follow.
- The Supervisors' next Business Meeting will be held Wednesday, January 22, 2020 at 6:00pm.

**MERRY CHRISTMAS AND HAPPY NEW YEAR EVERYONE!**

**MOTION: Al Cwynar** **SECOND: Earl Shamp** **MOTION CARRIED**  
**THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:47 PM.**

Respectfully Submitted,

Linda McCoy, Secretary