

The Potter Township Supervisors held a Regular Business Meeting on Wednesday, October 9, 2019 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:24 pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar  
 Solicitor: Mike Jones  
 Engineer: Dan Sell  
 Secretary: Linda McCoy  
 Visitors: Casey Harrington, Captain Jon Hall, Lauren Patton, Shannon Debes, Tim Wetzel, Andrew Mikula  
 Chris Heitman, Ron Robinson, Billy Winkle, Terrie Baumgardner, Bryce McElhaney

September meetings:

12 Ms. Matsco & Mr. Shamp met with Belmont County representatives regarding their proposed cracker plant  
 13 Mr. Shamp met with Tim Palmer from Bechtel regarding concrete slabs at Rocky Bend  
 16 Mr. Shamp met with Neva Stotler regarding the AJMJ  
 19 Mr. Cwynar attended the Central Valley School District Board Meeting  
 24 Mr. Shamp met with Lane Wolfe & Chris Heitman regarding Shell plant permits  
 25 Mr. Shamp & Mr. Cwynar (and Ms. Matsco by phone) met in a Worksession and Executive Session  
 26 Mr. Cwynar met with Bryce McElhaney and Dave Hagen regarding the properties involved in the Zoning Hearing Board decision this year.

October meetings:

1 Mr. Shamp met with Shell representatives at the Shell plant regarding an interview by the Hague  
 3 Mr. Shamp met with Shannon Debes & Pam Rosen regarding Social Investment in the US  
 9 Mr. Shamp & Mr. Cwynar met with Ms. McCoy and Lane Wolfe from MDIA regarding permitting.  
 9 Ms. Matsco, Mr. Shamp & Mr. Cwynar met with Neva Stotler regarding pending litigation.

**MOTION TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON SEPTEMBER 11, 2019.**

**MOTION: Al Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**

**CITIZENS:**

Mr. Winkle inquired about residents' ability to get water from the Township in the dry season. The Board said that it would be possible and will determine the cost per gallon based on the current rates.

Ms. Baumgardner, speaking on behalf of Clean Air Council, requested provisions of Shell's Conditional Use Permit regarding noise and traffic. She inquired as to how they are being processed and monitored. There was a discussion between Ms. Baumgardner, the Board and Mr. Jones regarding the Conditional Use Decision and the Township Ordinances. Ms. Matsco stated that there have not been any complaints so far regarding noise and any and all complaints regarding traffic have been addressed. She also stated that the Township received a comprehensive traffic study by Penn Dot. Mr. Jones stated that he will look into the Conditional Use Decision.

**OLD BUSINESS:** No old business

**NEW BUSINESS:**

**MOTION TO RATIFY THE APPROVAL OF THE CONTRACT FROM AVI-SPL FOR AUDIO/VISUAL EQUIPMENT IN THE NEW ADDITION TO THE TOWNSHIP HALL FOR A COST OF \$12,057.00**

**MOTION: Earl Shamp**

**SECOND: Al Cwynar**

**MOTION CARRIED**

The Motion was made by Al Cwynar and seconded by Earl Shamp at a September 25<sup>th</sup> Worksession.

**SOLICITOR'S REPORT:** No report.

**ENGINEER'S REPORT:**

- Contract documents have been sent to the Township for execution for Rocky Bend Nature Preserve.
- Widmer is still waiting for the NPDES permit to be approved for Rocky Bend.

**PLANNING COMMISSION:** No report

**FIRE DEPARTMENT:** No report

**ROAD DEPARTMENT:**

Justin Cwynar has reported to the Board that road activity has concluded for the summer.

**POLICE DEPARTMENT:**

Andrew Mikula asked why the entire Shell parking lot is released at one time. Captain Hall explained the parking lot release schedule. Captain Hall also addressed that the residents are not seeing patrol cars enough on the Township roads. Mr. Mikula also stated that there is a growing population of coyotes in the area and Ms. Matsco stated that the Township has been in touch with the Game Commissioner.

**REAL ESTATE TAX COLLECTOR:**

Vicky Leininger submitted 2019 September Real Estate Tax Report to the Supervisors.

**MOTION TO APPROVE A CONCRETE PAD FOR THE DUMPSTERS, NEW GUTTERS AND PAINTING FOR THE BUILDING AT A COST OF \$14,300.**

**MOTION: Al Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**

**TREASURER'S REPORT:**

The balance in the	General Fund Account is	\$2,418,534.14	\$422,401.50 of this is MDIA permit fees Bills for this account totaled \$168,624.68
The balance in the	State Liquid Fuels Account is	\$7,747.71	There were no bills for this account
The balance in the	Capital Equipment Account is	\$51,728.07	There were no bills for this account
The balance in the	Escrow Money Account is	\$100,917.24	There were no bills for this account
The balance in the	Wage Tax Account is	\$61,059.70	There were no bills for this account
The balance in the	Public Safety Account is	\$1,846,572.78	There were no bills for this account
The balance in the	DCNR Grant Fund Account is	\$1.00	There were no bills for this account
The balance in the	Recreation Board Account is	\$705.79	There were no bills for this account

**MOTION TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF OCTOBER.**

**MOTION: Earl Shamp**

**SECOND: Al Cwynar**

**MOTION CARRIED**

**ANNOUNCEMENTS:**

- The Planning Commission will not meet in October unless needed.
- The Fire Department will have an Open House Saturday, October 12th.
- The Township office will be closed Monday, October 14th in observance of Columbus Day.
- The Supervisors will conduct a Budget Work Session on Wednesday, October 16th at 6:00 pm.
- The Supervisors will conduct a Budget Work Session on Wednesday, October 23rd at 6:00 pm.
- Trick or Treat will be held on Thursday, October 31 from 5:30 to 7:30.
- The Supervisors will conduct a Budget Work Session on Wednesday, November 6th at 6:00 pm if needed.
- Election Day is Tuesday, November 5th. Polling Hours at the Township Building are 7 am — 8 pm.
- The Potter Twp. Volunteer Fire Dept will hold a Soup & Bake Sale on Election Day, November 5<sup>th</sup> at the Twp. Bldg.
- The Supervisors will hold a Work Session on Wednesday, November 6th at 6:00 pm.
- The Township office will be closed Monday, November 11th in observance of Veterans Day.
- The next Regular Business Meeting is scheduled for Wednesday, November 13th at 6:00 pm.

**MOTION: Al Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**

**THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 7:08 PM.**

Respectfully Submitted,

Linda McCoy, Secretary