

The Potter Township Supervisors held a Regular Business Meeting on Wednesday, September 11, 2019 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:08 pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar
 Solicitor: Mike Jones
 Engineer: Dan Sell
 Secretary: Linda McCoy
 Visitors: Casey Harrington, Captain Jon Hall, Lauren Patton, Shannon Debes, Tim Wetzel, George Barnes, Dave Conti, Chris Heitman

Ms. Matsco and Mr. Shamp attended the Rocky Bend Nature Preserve project pre-bid meeting on August 21st at the site.

Mr. Cwynar attended the Central Valley School District Board Meeting on August 22nd.

Mr. Shamp met with the Potter Twp. Fire Dept. on August 28th regarding personnel matters.

Mr. Shamp, Mr. Cwynar (and Ms. Matsco by phone) met with Tony Sedaka from Widmer Engineering at the Township building for a bid opening for Rocky Bend Nature Preserve on August 30th.

Ms. Matsco met with Shell External Relations on September 5th.

MOTION TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON AUGUST 14, 2019.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

CITIZENS:

Ms. Harrington told the Board that she is resigning from the Planning Commission..

OLD BUSINESS:

Bids for the Rocky Bend Nature Preserve Park, Phase I were opened on Friday, August 30th with Widmer Engineering, Mr. Shamp and Mr. Cwynar present. The Supervisors reviewed the following bids at their September 4th worksession.

Bids: CTM Construction	\$337,639.00
S.E.T., Inc.	\$491,223.00
Stefanik's Next Generation Contracting Co.	\$504,252.00
WG Land Company, LLC	\$784,762.50

After a discussion, the Supervisors removed the lowest and highest bids leaving two median bidders.

MOTION TO RATIFY THE APPROVAL OF THE BID FROM STEFANIK'S NEXT GENERATION CONTRACTING CO. FOR \$504,252.00.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

The Motion was made by Earl Shamp and seconded by Al Cwynar at the September 4th public worksession.

MOTION TO ASSIGN AUTHORITY OF THE POTTER TOWNSHIP MUNICIPAL BUILDING ADDITION CONTRACT FOR ARCHITECTURAL SERVICES FROM GEORGE MERGES, JR. TO GREG MERGES.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

George Merges, Jr. recently passed away.

NEW BUSINESS:

MOTION TO APPROVE ADVERTISING FOR BIDS ON A NEW GARBAGE COLLECTION CONTRACT TO TAKE EFFECT JANUARY 2020.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

Ms. Matsco asked everyone to look for information on an opinion poll regarding recycling in the next newsletter. The poll will take place on Election Day in November.

SOLICITOR'S REPORT: No report.

ENGINEER'S REPORT:

- Rocky Bend Nature Preserve - A tabulation of the bids received August 30th has been provided to the Township.
- Guiderail Replacement Project - Green Acres has completed all work and sent their final application for payment. Widmer Engineering reviewed the completed and work and everything appears to be in good order and complete.

MOTION TO MAKE FINAL PAYMENT TO GREEN ACRES.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

PLANNING COMMISSION: No Report

FIRE DEPARTMENT: No Report

ROAD DEPARTMENT:

Tar & chipping and the guiderail installation in the Township are finished. Justin Cwynar is helping to get Rocky Bend ready for the October 6th 'Walk in Penn's Woods' - with guided tours by Independence Conservancy. There are now security cameras overlooking the Township dumpsters. Only bagged garbage can be placed in the dumpsters. A sign stating this will be placed there - there will be penalties for violators. There are new trail cameras at Rocky Bend.

POLICE DEPARTMENT: No Report

REAL ESTATE TAX COLLECTOR:

Vicky Leininger submitted 2019 August Real Estate Tax Report to the Supervisors.

TREASURER'S REPORT:

The balance in the	General Fund Account is	\$2,488,112.41	\$446,802.22 of this is MDIA permit fees Bills for this account totaled \$217,398.54
The balance in the	State Liquid Fuels Account is	\$7,902.74	Bills for this account totaled \$442.27
The balance in the	Capital Equipment Account is	\$51,691.96	There were no bills for this account
The balance in the	Escrow Money Account is	\$100,917.24	There were no bills for this account
The balance in the	Wage Tax Account is	\$61,017.07	There were no bills for this account
The balance in the	Public Safety Account is	\$1,845,283.61	There were no bills for this account
The balance in the	DCNR Grant Fund Account is	\$1.00	There were no bills for this account
The balance in the	Recreation Board Account is	\$705.79	Bills for this account totaled \$825.25

MOTION TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF AUGUST.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

- Mr. Shamp reported that the Township hall remodel project is on schedule - the slab was poured today and framing will begin on Monday. It should be under-roof by next week.

- Ms. Matsco talked about a Community Book Club across the U.S.. A book was chosen by local colleges and universities - 'COMMUNITY: THE STRUCTURE OF BELONGING' by Peter Block. Mr. Block will have video conferencing at the end of October and will visit the area early in 2020. Local libraries and municipalities will be participating - more info will be in the next newsletter.

The Board went into Executive Session with Mr. Jones from 6:29 - 6:52 regarding the Shell Tax Assessment Appeal.

Mr. Jones filed suit on the McElhaney properties - hearing for case management is scheduled for December 30th.

The Township and Shell Pipeline are waiting on geo technical samples from Garvin Boward Beitko Engineering, Inc. The pipeline company is asking for one long bore instead of 2 directional bores northeast of Raccoon Creek Road.

Mr. Heitman reported that the hill of dirt near Gate 3 is site dirt that has been moved from one area to another.

ANNOUNCEMENTS:

- The Supervisors will host a meeting 'What it Means to be a Cracker Community' with Belmont Ohio representatives at the Township building on Thursday, September 12th.
- The Supervisors will conduct a Budget Work Session on Wednesday, September 18th at 6:00 pm.
- The Planning Commission will not meet in October unless needed.
- The Supervisors will hold a Work Session on Wednesday, October 2nd at 6:00 pm.
- A 'Walk in Penn's Woods' is scheduled for October 6th.
- The next Regular Business Meeting is scheduled for Wednesday, October 9th at 6:00 pm.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:58 PM.

Respectfully Submitted,

Linda McCoy, Secretary