

The Potter Township Supervisors held a Regular Business Meeting on Wednesday, August 14, 2019 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:03 pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar
Solicitor: Mike Jones
Engineer: Dan Sell
Secretary: Linda McCoy
Visitors: Casey Harrington, Captain Jon Hall, Lauren Patton, Shannon Debes, Tim Wetzel, George Barnes, Jim Gabel

Ms. Matsco & Mr. Shamp met with Tony Sedaka from Widmer Engineering regarding Rocky Bend Nature Preserve on July 16th.

Ms. Matsco, Mr. Shamp & Mr. Cwynar met with Neva Stotler on July 18th.

Mr. Cwynar attended the Central Valley School District board meeting on Thursday, July 18th.

Mr. Shamp met with Ernie Buck from Duquesne Light regarding service at Rocky Bend Nature Preserve on July 19th.

Ms. Matsco, Mr. Shamp & Mr. Cwynar had a conference call at the Township building on Friday, August 9th with Colin Matsco regarding branding for the Township.

Ms. Matsco and Mr. Shamp attended a pre-construction meeting with the architect and contractors for the municipal building addition on August 12.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON JULY 10, 2019.

CITIZENS:

Ms. Harrington asked how the Ordinance for rental properties in the Township is going. There was a discussion with the Board on how to handle reporting. The Board will look into fines for non compliance by landlords.

Ms. Harrington asked Mr. Jones on the status of the 615 and 619 Frankfort Road properties with regard to the zoning hearing decision. Mr. Jones will proceed with legal action since the property owners have not complied with the Ordinance.

OLD BUSINESS: No old business.

NEW BUSINESS:

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

MOTION TO PAY INDEPENDENCE CONSERVANCY \$2,362.62 FOR INVASIVE PLANT SUPPRESSION THROUGH AUGUST 7, 2019.

MOTION: Al Cwynar

SECOND: Rebecca Matsco

OPPOSED: Earl Shamp

MOTION CARRIED

MOTION TO PAY INDEPENDENCE CONSERVANCY AN ADDITIONAL \$2,000.00 FOR INVASIVE PLANT SUPPRESSION THROUGH THE END OF 2019. Mr. Shamp would like to research this issue more. Ms. Matsco asked Mr. Jones to look into an agreement with Independence Conservancy for park management. Mr. Cwynar suggested the Township pay the costs for plant suppression in 2019 and revisit it again for 2020.

SOLICITOR'S REPORT:

Mr. Jones reported that the core samples for Shell Pipeline have been completed. They will have a report by mid September.

ENGINEER'S REPORT:

- Rocky Bend Nature Preserve - The project is out for bid. A mandatory pre-bid meeting will be held at the project site on August 21st at 10 am. Bids are due August 30th.
- Guiderail Replacement Project - Green Acres has completed a portion of the work and sent an application for payment for review/approval for the portion completed. The contract calls for the work to be completed by September 9th.

PLANNING COMMISSION: No Report

FIRE DEPARTMENT: Jim Gable gave a report on the President's visit to the Shell site. The Fire Department met with the Secret Service and monitored the Township Station. Chief Victoria Carlton was invited to the Shell site for the visit along with Barry Kramer, Tony Guy and Eric Brewer for a handshake and photo op with the President. The Fire Department also assisted with traffic control. It was reported to Shannon Debes from Shell that when the visit was over, Shell employees exited the construction site by foot and hundreds of employees were walking along Route 18. Ms. Debes stated that she was unaware of this and would look into what happened. Ms. Debes also said that the President's visit went very smoothly. Captain Hall reported that the President got in and got out of Potter Township with no issues.

ROAD DEPARTMENT: No Report

POLICE DEPARTMENT:

Captain Hall reported that officers were locking the gates at Rocky Bend Nature Preserve at night. Mr. Cwynar stated that the sign for the Township dumpsters was completed. Captain Hall said that the CTPD can issue a citation for any improper use of the dumpsters, which is set by the criminal code.

REAL ESTATE TAX COLLECTOR:

Vicky Leininger submitted 2019 July Real Estate Tax Report to the Supervisors.

TREASURER'S REPORT:

The balance in the	General Fund Account is	\$1,978,005.18	\$458,443.22 of this is MDIA permit fees Bills for this account totaled \$248,734.55
The balance in the	State Liquid Fuels Account is	\$8,333.63	Bills for this account totaled \$15,829.97
The balance in the	Capital Equipment Account is	\$51,654.67	There were no bills for this account
The balance in the	Escrow Money Account is	\$100,917.24	There were no bills for this account
The balance in the	Wage Tax Account is	\$60,973.05	There were no bills for this account
The balance in the	Public Safety Account is	\$1,843,952.43	There were no bills for this account
The balance in the	DCNR Grant Fund Account is	\$1.00	There were no bills for this account
The balance in the	Recreation Board Account is	\$1,531.04	Bills for this account totaled \$318.96

MOTION TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF AUGUST.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

ANNOUNCEMENTS:

- The Planning Commission will not meet in August.
- Construction on the municipal building addition is scheduled to begin Monday, August 26th.
- The Supervisors will hold a Work Session on Wednesday, September 4th at 6:00 pm.
- The next Regular Business Meeting is scheduled for Wednesday, September 11th at 6:00 pm.

The Board thanked the Recreation Board for a great picnic this year with the live music. A Central Valley School Board member attended along with Sheriff Tony Guy and Commissioner Sandy Egley.

The Board also thanked Casey Harrington for her work on the Township History Video - a huge success at the picnic.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:47 PM.

Respectfully Submitted,

Linda McCoy, Secretary