

The Potter Township Supervisors held a Regular Business Meeting on Wednesday, May 8, 2019 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:01 pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar
 Solicitor: Mike Jones
 Engineer: Dan Sell
 Secretary: Linda McCoy
 Visitors: Bill Winkle, Casey Harrington, Captain Jon Hall, Lauren Patton, Shannon Debes, Tim Wetzel, Dave Conti, George Barnes, Mark Czarnecki, Mark Summerville

- Mr. Cwynar went to the Central Valley School District Board Meeting on April 17th. – *Mr. Cwynar stated that the CVSD offered a retirement package to 4 teachers & 14 other misc. personnel and approved field trips at the meeting.*
- Mr. Shamp met with Greg Merges at the Township building on April 22nd to review the plans for the addition to this building.
- Ms. Matsco and Mr. Cwynar met with Senator Casey on April 22nd at the Central Valley School District to learn about the Latchkey and Headstart Programs. *Ms. Matsco stated that JoAnn Bishop was active in starting the Latchkey program.*
- Mr. Shamp, Ms. Matsco and Mr. Cwynar met with Widmer Engineering regarding the Rocky Bend Nature Preserve and met with Colin Matsco by phone regarding branding on April 24th at the Township Municipal Building.
- Ms. Matsco met with Widmer Engineering and Vicky Michaels at the Rocky Bend Nature Preserve on April 30th.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON APRIL 10, 2019.

CITIZENS:

Ms. Harrington wanted to know what will happen next after the Zoning Hearing for the McElhaney properties. Mr. Jones will address this later on in the meeting.

OLD BUSINESS:

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

MOTION TO SIGN THE **Master Consulting Service Agreement between Potter Township, Beaver County, Pennsylvania and George Merges, Jr. to Provide Planning, Design and Architectural Services for Renovations to the Potter Township Municipal Building.** The cost is \$12,000 with \$6,000 due now.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

MOTION TO ADVERTISE FOR BIDS FOR THE TOWNSHIP REMODEL WITH BID OPENING ON JUNE 26TH at 6 pm.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

MOTION TO EXTEND THE TOWNSHIP GENERATOR WARRANTY WITH CUMMINS TO FIVE (5) YEARS AT A COST OF \$980.00.

NEW BUSINESS:

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

MOTION TO PAY FOR UTV TRAINING FOR THE POTTER TOWNSHIP VOLUNTER FIRE DEPARTMENT AT \$100 PER INDIVIDUAL – NOT TO EXCEED \$1,100.00

SOLICITOR'S REPORT:

1. ZONING HEARING: Mr. Jones explained the Zoning Hearing process for the McElhaney properties after the decision. The Township Zoning Officer will send an Enforcement Notice to the property owners with a timeframe for compliance. Mr. Czarnecki stated that the current use of the properties did not meet any of the five criteria for rezoning. Ms. Matsco thanked the Zoning Hearing Board members for their work.

2. GIS: Mr. Jones explained that more than one municipality can advertise together for an Ordinance regarding an agreement with BCRCOG for GIS – possibly with Greene Township.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

MOTION TO ADVERTISE WITH GREENE TOWNSHIP FOR AN INTERGOVERNMENTAL AGREEMENT FOR GIS SERVICES WITH THE BCRCOG.

