

MOTION: Al Cwynar**SECOND: Earl Shamp****MOTION CARRIED**

MOTION TO APPROVE TIM WETZEL'S PROPOSAL FOR THE TECHNICAL PORTION OF THE TOWNSHIP'S FALL EXPANSION OF THE HALL FOR THE EMERGENCY OPERATIONS CENTER (EOC) AT A COST OF \$2,495.00. Mr. Wetzel will meet with members of the EOC.

SOLICITOR'S REPORT:**MOTION: Earl Shamp****SECOND: Al Cwynar****MOTION CARRIED**

MOTION TO PASS RESOLUTION 6-2019, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THE HALL SUBDIVISION PLAN NO. 1 IN ACCORDANCE WITH POTTER TOWNSHIP'S SUBDIVISION & LAND DEVELOPMENT ORDINANCE AND ZONING ORDINANCE. This Resolution was passed with conditions.

There was a discussion between the Board, Mr. Hall, Mr. Jones and Mr. Sell regarding the Subdivision and whether a Planning Module (one of the conditions) will be needed.

Mr. Jones stated that Mr. Hall finalized the Maintenance Agreement for his Private Road.

Mr. Jones is preparing a contract for Greg Merges - consultant for the Township hall remodel.

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MOTION TO APPROVE THE CHANGES THAT MR. JONES IS MAKING TO THE MASTER CONSULTING SERVICE AGREEMENT BETWEEN GEORGE MERGES, JR. AND POTTER TOWNSHIP TO PROVIDE PLANNING, DESIGN AND ARCHITECTURAL SERVICES FOR RENOVATIONS TO THE POTTER TOWNSHIP MUNICIPAL BUILDING.

ENGINEER'S REPORT:

1. GENERATOR: Most of the work on the generator is complete. Mr. Shamp thanked Pete Sudak and Dino Patton for a wonderful job. Ms. Matsco thanked Mr. Shamp and Mr. Sell for overseeing the project.
2. TANK FARM: Preliminary site plans have been created for the Tank Farm park development. A future meeting with Widmer Engineering is needed.
3. GUIDERAILS: Plans & probable costs have been prepared.

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MOTION TO HAVE WIDMER ENGINEERING PREPARE A BID PACKAGE FOR GUIDERAIL REPLACEMENT IN THE TOWNSHIP (Fishpot Road, Cross Street & Mowry Road).

PLANNING COMMISSION:

The Planning Commission stated they would approve a waiver of the Hall Subdivision Planning Module.

FIRE DEPARTMENT: Jim Gabel

ATV - the Department has the ATV along with the skid, radio and trailer. They are currently doing online safety training and will do a physical driving course in May with over 20 people from Raccoon and Shippingport.

On Monday the 15th, the Department will meet at Raccoon Reservoir with other fire departments and the Shell Pipeline people.

Mr. Gabel said that on a recent fire call - 4-5 busses from the Shell plant were ignoring the sirens and flashing lights on the brush truck near Pleasant Drive and he was unable to move the truck through traffic and had to come to a complete stop. A report was given to Captain Hall. Captain Hall stated that the CTPD has ramped up enforcement in that area and more traffic citations were issued.

POLICE DEPARTMENT:

Captain Hall reported that K-9 'Ingo' retired on March 31st and the new dog will be with at the Department at the end of May.

SHELL:

Mr. Heitman said that the Route 18 parking lot is at capacity.

Ms. Matsco thanked Shell for the 1800 plants for the Tank Farm wetlands.

ROAD DEPARTMENT:

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MOTION TO APPROVE SIGNING THE 2019 SPRING COMMODITIES CONTRACTS THROUGH THE BEAVER COUNTY COG WITH:

Reed Oil	fuel
Russell Standard	liquid asphalt
McClymonds	stone

The Road Department will use Lindy Paving for superpave – Lindy Paving did not bid through the COG.
The Township road sweeping is complete.

REAL ESTATE TAX COLLECTOR:

Vicky Leininger submitted 2019 March Real Estate Tax Report to the Supervisors.

TREASURER'S REPORT:

The balance in the	General Fund Account is	\$1,601,177.78	\$526,669.72 of this is MDIA permit fees Bills for this account totaled \$117,005.21
The balance in the	State Liquid Fuels Account is	\$26,413.96	There were no bills for this account
The balance in the	Capital Equipment Account is	\$51,508.17	There were no bills for this account
The balance in the	Escrow Money Account is	\$88,541.58	There were no bills for this account
The balance in the	Wage Tax Account is	\$60,800.12	There were no bills for this account
The balance in the	Public Safety Account is	\$1,838,722.88	There were no bills for this account
The balance in the	DCNR Grant Fund Account is	\$.06	\$198.08 was transferred into the General Fund

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MOTION TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF APRIL.

ANNOUNCEMENTS:

- The Planning Commission will not meet in April.
- The next Community Coffee will meet at the Township on April 24th at 10:00 am.
- Boy Scout Troop 437 is hosting a Spaghetti Fundraiser Dinner April 27th from 4 pm - 6 pm at the Township Municipal Building.
- The Supervisors will hold a Work Session on Wednesday, May 1st at 6:00 pm.
- The next Regular Business Meeting is scheduled for Wednesday, May 8th at 6:00 pm.
- The Bunny Breakfast and Egg Hunt on April 6th went very well with over 60 people attending. Ms. Matsco thanked the Rec Board for a wonderful event.
- Planting was done at the Tank Farm on April 6th with the help of Shell and Independence Conservancy.

Mr. Jones and the Board went into Executive Session from 6:55 pm - 7:53 pm.

Upon returning from the Executive Session, Mr. Jones stated that he researched the Sewage Facilities Act and recommended that the Board should not waive the Planning Module requirement for the Hall Subdivision. In a discussion between the Board, Mr. Jones and Mr. Hall - it was determined that the Township acted erroneously in 2001 when Lenny Miller subdivided his property with non building waivers and that he did not create any new lots in 2018 when it was determined he did not need a planning module when he moved a lot line.

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THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 7:59 PM.

Respectfully Submitted,

Linda McCoy, Secretary