The Potter Township Supervisors held a Regular Business Meeting on Wednesday, December 12, 2018 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:02 pm and led the Salute to the Flag.

In attendance were:

Supervisors:	Rebecca Matsco, Earl Shamp and Al Cwynar
Solicitor:	Mike Jones
Engineer:	Dan Sell
Secretary:	Linda McCoy
Visitors:	Jeff Smith, Jim Bertram, Bill Winkle, George Barnes, Casey Harrington, Mark Czarnecki, Jim Gabel, Shannon Debes, Tim Wetzel, Vicky Carlton

Rebecca Matsco met with Shell on November 30th to discuss road conditions.
Rebecca Matsco and Earl Shamp held an executive session during a conference call on December 6th to discuss a legal matter. Al Cwynar joined the call later.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO APPROVE THE MINUTES OF THE NOVEMBER 14, 2018 REGULAR BUSINESS MEETING.

CITIZENS:
Jeff Smith, a Councilperson in the City of Butler, spoke to the Board on behalf of a group called Nuclear Powers PA which is trying to educate municipalities with the importance of maintaining our PA nuclear power plants in order to keep them from early shutdowns. Mr. Smith is asking local municipalities to pass a Resolution regarding this effort. He stated that a Resolution has already been passed in Shippingport, East Rochester and with the County.
Mr. Wetzel relayed to the Board what he learned in Harrisburg regarding the subject, i.e. encourage value of on-site fuel, value of older large scale plants rather than smaller plants, the move away from subsidies.
Ms. Matsco stated that this subject may come up at the next BC COG meeting.

OLD BUSINESS:
MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
MOTION TO SIGN THE MS4 WAIVER APPLICATION TO DEP.

NEW BUSINESS:
MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
MOTION TO APPOINT REBECCA MATSCO TEMPORARY CHAIRMAN FOR THE ORGANIZATION MEETING ON JANUARY 7, 2019.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
MOTION TO APPOINT LINDA MCCOY TEMPORARY SECRETARY FOR THE ORGANIZATION MEETING ON JANUARY 7, 2019.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
RESOLUTION NO 7-2018, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH, DURING THE YEAR 2018

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
TO APPROVE RESOLUTION NO. 8-2018, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA LEVYING A TAX FOR THE YEAR OF 2019 ON EACH DOLLAR OF ASSESSED VALUATION OF TAXABLE REAL PROPERTY, AND SETTING DISCOUNTS AND PENALTIES ON COLLECTION THEREOF.
There is no raise in Potter Township real estate taxes for 2019.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
MOTION TO APPROVE AND SIGN THE 2019 BEAVER COUNTY HUMANE SOCIETY CONTRACT.
The fees will be $275/month. Ms. McCoy stated that the Humane Society has handled calls from the Township and/or residents regarding animal control very well in the past.

Ms. Matsco stated that the Township received a small grant from AARP for a project to collect historical stories from residents of Potter Township. Casey Harrington will head up the project with interviews along with a Township 'Community Coffee' to be held in the morning once a month in the Township building. (future dates will be announced on the Township's website and Facebook page)

SOLICITOR'S REPORT:

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED

MOTION TO RESCIND RESOLUTION 6-2018 THAT WAS PASSED IN NOVEMBER AND REPLACE IT WITH RESOLUTION 6-2018A.

ENGINEER'S REPORT: Dan Sell

- Widmer Engineering has been receiving & reviewing submittals from Allegheny City Electric for the Township generator.
- The MS4 Waiver Application to DEP is complete.
- Mr. Sell recommends approval of the CSX Transportation / Property Subdivision – Shell Chemical Appalachia / Lot Consolidation Plan #1.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED

MOTION TO APPROVE THE CSX TRANSPORTATION / PROPERTY SUBDIVISION - SHELL CHEMICAL APPALACHIA/LOT CONSOLIDATION PLAN #1.

- Widmer Engineering has been working on the Falcon Ethane Pipeline System – Timber Harvesting / Grading Plan and is waiting for a follow-up submission to address comments sent to the applicant on 10/2/18.

Ms. Matsco and the Board asked Mr. Sell to assist in the design of a parking lot on the Tank Farm. The Township will provide a copy of the recent study done on the Tank Farm to Mr. Sell. Ms. Matsco thanked Shell for their involvement in the Tank Farm wetlands – which is attracting wildlife.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED

MOTION TO ADOPT THE TANK FARM STUDY THAT WAS PREPARED AND FINALIZED BY SGA AND SENT TO DCNR.

PLANNING COMMISSION: No Report

FIRE DEPARTMENT: Vicky Carlton

Ms. Carlton thanked the Board for their assistance with the purchase of the new tanker which has been in service since May of 2018. Ms. Matsco stated that the Board made adjustments to the Township Budget to pay for the tanker in order to lift the fundraising burden from the Fire Department so they may concentrate on training & maintaining the equipment.

SHELL: Shannon Debes

Ms. Debes thanked Mr. Shamp and the Board for the calls to Shell regarding the muddy road conditions on Route 18 recently. Shell will be working with PennDOT to schedule road sweeping around the pre-treatment of the road during snowfalls.

ROAD DEPARTMENT: No Report

POLICE DEPARTMENT: No Report

REAL ESTATE TAX COLLECTOR:

Vicky Leininger submitted the 2018 November Real Estate Tax Report to the Supervisors.

TREASURER'S REPORT:

The balance in the	General Fund Account is	$1,342,314.87	$568,769.24 of this is MDIA permit fees Bills for this account totaled $147,735.49
The balance in the	State Liquid Fuels Account is	$332.97	There were no bills for this account
The balance in the	Capital Equipment Account is	$51,363.28	There were no bills for this account
The balance in the	Escrow Money Account is	$88,541.58	There were no bills for this account
The balance in the	Wage Tax Account is	$60,629.10	There were no bills for this account
The balance in the	Public Safety Account is	$1,833,550.83	There were no bills for this account
The balance in the	DCNR Grant Fund Account is	$196.66	Bills for this account totaled $15,637.95

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED

MOTION TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF DECEMBER.

ANNOUNCEMENTS:
The Township Planning Commission will not meet in December.
The Township Office will be closed from December 24, 2018 to January 1, 2019 for the holidays.
The Supervisors' Organization Meeting will be held Monday, January 7, 2019 at 5:00pm with a Regular Business Meeting to follow.
The Supervisors will hold a Work Session on January 16, 2019 at 6:00 pm.
Ms. Matsco stated that an anonymous donor in the Township donated a Christmas gift to a family in need in the Township the day before Thanksgiving.

The Supervisors and Mr. Jones went into Executive Session from 6:52 pm - 7:27 pm.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
MOTION TO APPROVE ADDING THE GHRIP MUNICIPALITIES AS ADDITIONAL INSURED TO OUR INSURANCE POLICY. This is to cover any individuals who use the Township equipment.

The Board will go into a Worksession after the meeting to discuss possible septic systems for Yellow Gate Phase III.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 7:28 PM.

MERRY CHRISTMAS AND HAPPY NEW YEAR EVERYONE!

Respectfully Submitted,

Linda McCoy, Secretary