

Potter Township  
206 Mowry Road, Monaca, PA 15061  
www.pottertwp-pa.gov

**POTTER TOWNSHIP RESIDENTIAL RENTAL ANNUAL REPORT**

1) Property Address: \_\_\_\_\_

2) Dwelling Type (Circle One. If other, please describe):

Single      Duplex      Apartment      Townhouse      Other \_\_\_\_\_

3) Owner name: \_\_\_\_\_

Owner address: \_\_\_\_\_

Owner phone: \_\_\_\_\_ Email: \_\_\_\_\_

4) Is a property manager or other local contact utilized? YES      NO

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

5) List all occupants at this address (Name and Age). Use additional sheet if necessary:

NAME	AGE	NAME	AGE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

6) Number of off street parking spaces at this address: \_\_\_\_\_

7) If rental property utilizes a septic system, has the proof of maintenance been provided to the township      YES      NO

By signing this application, I certify that all facts in the report are true and correct. I understand this report must be updated within 20 days of any change of occupants.

Date \_\_\_\_\_ Signature \_\_\_\_\_

Date Received by Township \_\_\_\_\_