



**Spreading the Table**

At this time of year, Potter residents are often thinking about the table where their family and friends will gather: how to decorate it, what kind of food it will have on it and especially who will be around it! Township officials, on the other hand, usually pull up to a conference table in the municipal building where we hold work sessions and wrestle with budget or policy, or to the “council” table for public meetings (we’re ok with using a folding banquet table!). Starting in 2019, we want to spread a table for YOU.

Lots of our township social events like Bingo and the annual Fifties Dinner are held in the evening, but that can leave out residents who prefer to be home by dark or work 2<sup>nd</sup> shift. If that includes you, *please join us for coffee and donuts to fit your morning schedule:*

**Community Coffee**

**Wednesday, January 23, 2019**

**10 AM at Potter Municipal Building**

**Enjoy coffee & donuts with your neighbors:**

**Need a ride? Let us know!**

We’re also excited to share that Potter received a modest grant from AARP to capture our collective memories! This oral history project allows us to interview our most “seasoned” residents and to save their memories of Potter’s past. We want to hear you tell about living in Potter while there was still a local school, when every home still had a garden, a time when the Tank Farm was still a top-secret government project! Do you or your family have memories to share? Please let us know before we miss a great opportunity to preserve our past for those who will lead us in the future!

The Supervisors want to take this opportunity to thank each of our citizens and staff for a great 2018: we appreciate everyone who has given their time to Rec Board, Planning Commission and Zoning Hearings. We are delighted to name Jim Harcar our new Emergency Operations Center coordinator! Thank you, Justin, for caring for our roads and Linda and Dave – and sometimes Kalyn – for keeping us organized and serving our residents. We have a great Tax Collector and a wonderful Elections staff, and have been well-served by our police, solicitor and engineer. Our VFD has taken risks so we don’t have to, and Independence Conservancy, our Boy Scouts and local corporations have partnered on significant township projects. *We are blessed to be Potter Township* – and wish you and your loved ones a Merry Christmas. See you in 2019!

**Potter Township Municipal Building**  
206 Mowry Road  
Monaca, PA 15061

**Township Office Hours**

**Monday—Thursday 10 am—4 pm**  
**Friday 8 am—2 pm**

**Municipal Office** 724-495-6220  
Fax 724-495-3222  
Email linda@pottertwp.comcastbiz.net  
Secretary/Treasurer Linda McCoy  
Road Department Justin Cwynar  
Website www.pottertwp-pa.gov  
Facebook Potter Twp Beavercountypa

**Emergency** 911  
Police—non-emergency 724-774-0271  
Fire—non-emergency 724-495-3364  
Animal Control 724-775-5801

**Schools**  
**Central Valley School District**  
Central Valley Office 724-775-5600  
Central Valley High School 724-775-4300  
Central Valley Middle School 724-775-8200  
Todd Lane Elementary 724-775-1050  
Center Grange Primary School 724-775-8201  
Latch Key Program 724-774-7020

**Utilities**  
Duquesne Light Co. 412-393-7100  
Peoples Natural Gas 800-764-0111  
Center Township Water Authority 724-774-7960  
Municipal Water Auth of Aliquippa 724-375-5525  
Valley Waste Service 724-843-9373

**Real Estate Tax Collector**  
Victoria Leininger 412-759-9184  
taxcollector@pottertwp.comcastbiz.net

**BOARD OF SUPERVISORS**

**Rebecca Matsco, Chair**  
**Earl “Butch” Shamp**  
**Al Cwynar**

**Work Sessions:**  
1st Wednesday 6pm  
3rd/5th Wednesday—if needed 6pm

**Regular Meetings:**  
2nd Wednesday 6pm  
4th Wednesday—if needed 6pm

**PLANNING COMMISSION**

**Regular Meetings—if needed:**  
Thursdays 7pm



# POTTER TOWNSHIP FIRE DEPARTMENT NEWS

Vicki Carlton - Chief

James Gabel - Asst. Chief/President

Sue Nash - Captain/Secretary

Lois Podnar - Treasurer

Ray Malone - Trustee



As the year comes to an end, we would like to extend a very **Merry Christmas** and **Happy New Year** to all! This was an exciting year for the fire department, with the delivery of our new tanker and accepting new members into our fire family. We have also had a generator installed which means the fire department can be used as a warming or cooling station if the need arises in bad weather, or an electrical outage.

Thanks to the Township **Supervisors** for all of their support throughout the year. And thanks to our **residents** for your help and support. Many of you helped to make our fundraisers successful - special shout outs to Linda, Kurt, Nicole, Allison and of course Maddie!

Be on the lookout for next year's **fundraisers**...already in the planning stages are a wine bus trip, brew cruise, soup and bake sales, a fall festival, and of course our food raffle ticket.

**Again, thank you for your support and have a Happy and safe Holiday Season!**



## **Does Your Homeowners Insurance Company Know Where You Live?**

The fire department is asking the question. Everyone living in Potter Township has either a Monaca or Aliquippa zip code. A small portion of your insurance premium goes to your local fire department. Unfortunately, your mailing address does not show what township you live in. Thus, Monaca or Aliquippa fire departments may be receiving these monies. **We ask that you contact your insurance company and let them know that you reside in Potter Township so we may receive these funds.** We thank you in advance.



During the cold weather months, please use caution if using a wood burning fireplace. Make sure the chimney is free of debris and only burn the appropriate wood.



# MERRY CHRISTMAS from your Zoning Officer

\*\*\*\*\*



## And a **HAPPY NEW YEAR**, too!

\*\*\*\*\*

**When you think of the new year, what comes to mind? Why, resolutions of course! Those promises to ourselves to do things...that don't always work out.**

**Well I'd like to help with that and suggest a couple that should be fairly easy, and benefit us both.**

**First, you may remember a previous newsletter that I requested you bring a copy of your receipt for the most recent septic pump-out to the Township building. (Regular pump-outs are required every 2 to 4 years, depending on usage, by Ordinance.) So, please check your records for most recent receipt and bring it to the office...we can make a copy and return the original to you.**



**Many thanks to so many of you that have already done this, it satisfies the reporting requirement. But, we need 100% participation, to make the records complete.**



**Second, again, for those to which it applies, you may remember a previous newsletter that I requested you bring a completed copy of the POTTER TOWNSHIP RESIDENTIAL RENTAL ANNUAL REPORT to the Township office. In fact, that newsletter included a blank copy of the report for your use. And, again, we got a number of responses, but not all that we should have.**

**Here's your challenge - embrace one or both of these items as New Year's Resolutions and bring the described documents to the Township office...resolution complete! Fulfilled! It will really feel good! (Not to mention the bragging rights.)**



# Fun Facts from Casey Harrington...Animal Tracks

Keep an eye out for animal tracks, especially as snow starts to accumulate on the ground. Here is a guide to animal tracks to help identify any tracks that appear.

## Guide To Animal Tracks

**TRACK PATTERN**

WHITE-TAILED DEER  
2 1/2" to 3"

MOOSE  
4 1/2" to 5 1/2"

DOG - 2 1/4" to 4"  
H - 2" F - 2 1/2"

COYOTE  
H - 2 1/4" F - 2"

RED FOX  
H - 2" F - 2 1/4"

GRAY FOX  
H - 1 3/4" F - 2"

BOBCAT - 1 7/8"  
H - 3" F - 4 1/4"

LYNX  
H - 3" F - 4 1/4"

HOUSE CAT - 1 to 2"

OTTER - 1 1/2"

FISHER - 2 1/4"

MINK - 1"

WEASEL - 1/2" to 1"

### TRACKS NOT TO SCALE

Depending on the substrate (snow, mud, dust, sand, etc.) and the speed the animal was moving, tracks may show great variability in their appearance.

F - Front track  
H - Hind track  
T - Tail marks may be present

**TRACK PATTERN**

RACCOON  
H - 4" F - 2 1/2"

STRIPED SKUNK  
H - 2" F - 2"

PORCUPINE  
H - 3 1/4" F - 2 3/4"

BEAVER  
H - 6" F - 3" T

BLACK BEAR  
H - 7" F - 4 1/2"

OPOSSUM  
H - 2" F - 1 1/4" T

WOODCHUCK  
H - 2 1/4" F - 2"

MUSKRAT  
H - 2 1/2" F - 1 1/2" T

SNOWSHOE HARE  
H - 5" F - 2"

COTTONTAIL RABBIT  
H - 3 1/2" F - 1"

GRAY SQUIRREL  
H - 2 1/4" F - 1 1/2"

WHITE-FOOTED MOUSE - 1/4" T  
H F

CROW - 2 1/2"

TURKEY - 4"

RUFFED GROUSE - 2"

**WILDLIFE CONSERVATION:**  
*begins with conserving habitat!*



Kalyn is back in the office for the holidays and possibly the beginning of 2019 as she awaits word on grad school! Stop in and say 'hi' - we are very happy to have her on our team, even if for just a short while!

## ANNUAL WINTER TOWNSHIP ROAD SAFETY REMINDER

Whether shoveled or plowed, snow must remain on your property and not be put on Township roads or rights-of-way. Same with parking...vehicles must not be parked along Township roads or rights-of-way. This would interfere with the Township's ability to plow and maintain the roadways.



**Plowing! Thanks and kudos to Justin!**

**He does a great job!**

If you would like more details, read from eCode on the Potter website. Click on 'Ordinances' and refer to Ordinance 200, Article III.



*Thank you for your cooperation!*



The success of Potter Township is a reflection of the ever-increasing dedication and enthusiasm that the staff and volunteers display on a continual basis. The Board would like to personally thank you for your contribution of time, creativity, and energy. We look forward to working with you in 2019!

### DEP Information

#### Home Heating Oil Tanks

With the use of heat during the winter months, make sure to watch for oil tank spills or leaks. The release of heating oil can cause health problems and damage to belongings and can contaminate soils and drinking water supplies. For more information, visit: [www.dep.pa.gov/homeheatingoil](http://www.dep.pa.gov/homeheatingoil)

#### Asbestos Containing Material (ACM)

Asbestos, which has been linked to serious health problems, can be found in a variety of construction materials. The DEP regulates the removal and disposal of ACM. Regulated facilities, defined by the ACM NESHAP, must be inspected by a certified ACM inspector prior to beginning any renovation or demolition work. For more information, visit: [www.dep.pa.gov/asbestos](http://www.dep.pa.gov/asbestos)

### DLC Tree & Power Line Safety

#### Tree & Power Line Safety

Just a reminder...trees on or near service-drop wires are the responsibility of the property owner and may require the work of a qualified line-clearance tree professional. If working *within ten feet* of energized electrical equipment, federal regulations require the person *must be qualified*. If any part of a tree that is within ten feet of electrical equipment needs removed or pruned, contact Duquesne Light Company (DLC) at 412-393-7100.

#### Power Outages

If vegetation-related outages occur during storms or other emergencies, DLC line-clearance professionals will clear the vegetation hindering access in order to help restore power. However, clean-up and disposal of the debris is the responsibility of the property owner.

*The Potter Township Supervisors and Employees  
extend to you and your family our very best wishes  
for a Merry Christmas and a Happy New Year!*



*\* The Township Office will be closed for the Christmas and New Year holidays from December 24, 2018  
through January 1, 2019.*

## REORGANIZATION MEETING NOTICE

The Supervisors' Annual Reorganization Meeting will be held on **Monday, January 7, 2019**

**at 5:00 pm** at the Municipal building.

*All Residents are invited to attend.*



### BOARD OF SUPERVISORS

**Rebecca Masco    Earl 'Butch' Shamp    Al Cwynar**

Work Sessions — 1<sup>st</sup> Wednesday of each month — 6 PM

Regular Board Meetings — 2<sup>nd</sup> Wednesday of each month — 6 PM

---

### PLANNING COMMISSION

**Lauren Patton    Casey Harrington    Lenny Miller**

**Philip Floyd    Mark Summerville**

Regular Meetings — 3<sup>rd</sup> Thursday of each month — 7 PM

(as needed)

---

*All meetings are held at the Municipal Building, 206 Mowry Road, Monaca, PA 15061*

**ALL TOWNSHIP RESIDENTS ARE CORDIALLY INVITED TO ATTEND!**



Scan to go to our Website:  
[pottertwp-pa.gov.org](http://pottertwp-pa.gov.org)