

The Potter Township Supervisors held a Regular Business Meeting on Wednesday, July 11, 2018 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:23 pm and led the Salute to the Flag. There was an information session with the Solicitor before the meeting.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar  
 Solicitor: Mike Jones  
 Secretary: Linda McCoy  
 Visitors: Terry Baumgartner, Dave Hagen, Casey Harrington, Tim Wetzel, Billy Winkle, Lauren Patton, Captain Jon Hall, Amy Dorra

Ms. Matsco, Mr. Shamp and Mr. Cwynar attended the presentation of the Tank Farm/Rocky Bottom Master Site Plan presentation by SGA on June 26th.

Mr. Shamp visited Sean Henry's property on July 4th.

Ms. Matsco will attend the Regional PennDOT review for the Frankfort Rd/Raccoon Creek bridge replacement on Thursday, July 19th.

**MOTION: Al Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**

**TO APPROVE THE MINUTES OF THE JUNE 13, 2018 BUSINESS MEETING.**

**CITIZENS:** No citizen comments or additions to the agenda.

**OLD BUSINESS:**

Mr. Shamp reported on the gas line bids for the proposed township generator – the meter would move from the street to the building, then into the building and a valve to the generator. Mr. Shamp met with Dino Patton regarding excavating for the generator and said it will be a lot of hand digging. Options are replacing the air conditioner / temporarily removing the air conditioner or rerouting the gas line. If accepted, Mr. Patton could start in the next 3-4 weeks.

Bids: Patton Excavating - \$3,000 / Pete Sudak - \$3,800

**MOTION: Earl Shamp**

**SECOND: Al Cwynar**

**MOTION CARRIED**

**TO ACCEPT PATTON EXCAVATING'S BID TO MOVE THE METER.**

**NEW BUSINESS:** There was no new business.

**SOLICITOR'S REPORT:**

Mr. Jones presented a new draft GHRIP Intergovernmental Cooperation Agreement to the Board. He removed Brighton Twp. from the Agreement. Mr. Jones will prepare a consent order for Sean Henry to sign for the Ordinance violations on Mr. Henry's property. There will be a timeline of inspections up to 60 days. Mr. Hagen said that he stopped there today and there has been some progress, but not enough.

**ENGINEER'S REPORT: Dan Sell**

- Potter Township's MS4 waiver expires on 6/17/19 – an application for renewed waiver coverage is due to DEP by 12/19/18. The Board asked Mr. Sell to see if Center Township's outfall affects us.

- The second review of the Bluffs at Glade Path was completed June 20<sup>th</sup> – nothing new to report.

- The Miller Subdivision Plan was reviewed a second time and review letter was sent to the Board. Mr. Shamp asked what was still needed and Mr. Sell said the planning module, set back lines & gas line on the property.

**PLANNING & ZONING:**

Ms. Harrington stated that the McElhane property issues are looking better, but things have stopped now.

**FIRE DEPARTMENT:** No Report.

**ROAD DEPARTMENT:**

The contractor for the cross drain project is waiting on materials. Martino has confirmed it will do the project and their original bid is still good.

Ms. Matsco will speak to PennDOT about Raccoon Creek Road with the upcoming bridge closure on Route 18.

**SHELL:**

Ms. Harrington reported that there was a four car accident at one of the Shell entrances. She also asked if there was a way that Shell could notify the Township when the vehicles are let out early from the parking lots. A Township resident emailed the Board that a large truck delivering to Shell held traffic up for approx. 45 minutes the other day. Shell said they will be on top of those deliveries going forward.

**RECREATION BOARD:**

Library hour has been cancelled and is to be rescheduled at a later date and may include surrounding areas. This week the Twp. is hosting a day camp Tuesday thru Thursday. Plans are in the works for the summer family picnic (August 4th) – the theme is Nationality Day with foods from other countries!

**TANK FARM:**

Copies of the Master Site Plan Review and Comments must be in to SGA by Friday.

**POLICE DEPARTMENT:**

Captain Hall said calls are up – but they are what the department anticipated.

**REAL ESTATE TAX COLLECTOR:**

Vicky Leininger submitted the 2018 April, May & June Real Estate Tax Reports to the Supervisors.

**TREASURER'S REPORT:****MOTION: Al Cwynar****SECOND: Earl Shamp****MOTION CARRIED****MOTION TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF JULY.**

The balance in the General Fund Account is	\$577,068.94	Bills for this account totaled \$64,590.53
The balance in the State Liquid Fuels Account is	\$22,842.58	Bills for this account totaled \$1,126.50
The balance in the Capital Equipment Account is	\$60,146.26	There were no bills for this account
The balance in the Escrow Money Account is	\$534,755.08	Bills for this account totaled \$14,765.00
The balance in the Wage Tax Account is	\$60,413.53	There were no bills for this account
The balance in the Public Safety Account is	\$1,827,031.81	There were no bills for this account
The balance in the DCNR Grant Fund Account is	\$1,825.09	Bills for this account totaled \$5,570.87

**ANNOUNCEMENTS:**

The Supervisors will hold a Work Session on Wednesday, August 1st at 6:00 pm.

The next Regular Business Meeting is scheduled for Wednesday, August 8th at 6:00 pm.

The Recreation Board will present a 'Movie in the Park' on July 12th at dusk. This year's movie is "Sherlock Gnomes". Bring the entire family and friends to enjoy a movie in the Township Park!!

A reminder that this year's Potter Township Annual Family Picnic is scheduled for Saturday, August 4th.

**MOTION: Earl Shamp****SECOND: Al Cwynar****MOTION CARRIED**

**THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:54 PM.**

Respectfully Submitted,

Linda McCoy, Secretary