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The Potter Township Supervisors held their monthly Business Meeting on Wednesday, September 14, 2016 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:01 pm and led the Pledge of Allegiance.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Solicitor: Michael B. Jones, Esq.

Engineer: Dan Sell Secretary: Linda McCoy

Visitors: Captain Jon Hall, Shannon Debes, Casey Harrington, Mark Summerville, Lauren Patton, Tim Wetzel,

Mark Dixon, Matt Peters, Linda Doughty, Robert Doughty, John Leonard, Chrissy Serio, Jim Hamilton, Robert Schmetzer, Terrie Baumgardner, Ed Becker, Court Gould, Michael DiLauro, Jim

Sewell, Adam Tuznik, Lisa Graves-Marcucci, Dave Smith, Jared Stonesifer, Joe Minnitte,

Thaddeus Popovich, Frank Meacci

Mr. Shamp met with MDIA and Shell on August 24th at the Township Building to discuss inspections.

Mr. Cwynar met with Shell and Jacobs Engineering on August 24th at the Township Building to discuss Shell's parking lots.

Mr. Cwynar met with Central Valley School District regarding their Feasibility Study on September 1, 2016.

Mr. Cwynar met with Bill DiCioccio, George Warzynski and Barry Kramer at the Center Township Municipal Building to discuss a police contract on September 8, 2016.

Mr. Cwynar met with Central Valley School District regarding their Feasibility Study on September 8, 2016.

Ms. Matsco met with Sustainable Pittsburgh on September 14, 2016.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO APPROVE THE MINUTES OF THE AUGUST 10, 2016 REGULAR BUSINESS MEETING.

CITIZENS:

Robert Doughty stated his concerns on the traffic control on Route 18 near the ongoing road construction around the Beaver Valley Mall. He stated that he was involved in two different instances where lanes were closed with no signs or flags noting the closures.

Linda Doughty stated that she is glad for the Shell project and feels it is a positive move for the area.

John Leonard, who now lives in Center Twp. but lived on Pleasant Drive for 22 years, stated his concerns for air quality with the Shell project. He would like to see fence and community monitors with alarms systems and periodic checks on the monitors.

Adam Tuznik from Clean Water Action stated that they have 3,000 members in Beaver County and the group has concerns regarding the environmental public health of the Shell project and they look forward to discussions with the public.

OLD BUSINESS:

NO OLD BUSINESS

The Supervisors went into an Executive Session with Mr. Jones at 6:20 pm to discuss the Collective Bargaining Agreement with the Road Department, the police contract and the Appeal to the Board's approval of Shell's Conditional Use Application for Lighting filed by Clean Air Council. They returned to the regular board meeting at 7:00 pm with Mr. Jones stating there was no need to take any action on the Executive Session items.

NEW BUSINESS:

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO APPROVE THE 2016/2017 SALT CONTRACT WITH THE DETROIT SALT COMPANY, THE LOW BIDDER AT \$58.39 PER TON FOR ROAD SALT THROUGH THE BEAVER COUNTY REGIONAL COG.

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MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO APPROVE THE HIRING OF KEVIN KISOW FOR PART TIME EMPLOYMENT IN THE TOWNSHIP OFFICE AND WITH THE ROAD DEPARTMENT AT A RATE OF \$12 PER HOUR NOT TO EXCEED 20 HOURS PER WEEK.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO APPOINT MARIE DOHANICH TO THE POTTER TOWNSHIP RECREATION BOARD FOR A TERM OF FOUR YEARS.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO APPOINT LAUREN PATTON TO THE POTTER TOWNSHIP RECREATION BOARD FOR A TERM OF FOUR YEARS.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO APPROVE A TOWNSHIP AUDIT FOR 2015 FROM COTTRILL ARBUTINA & ASSOCIATES AT A COST NOT TO EXCEED \$3,200.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO APPOINT A G-SQUARED SERVICES LLC AS THE SEWAGE ENFORCEMENT OFFICER FOR POTTER TOWNSHIP FOR THE REMAINDER OF THE YEAR.

Larson Design Group provided a letter dated July 14, 2016 informing the Township that as of July 29, 2016, they will no longer offer SEO services out of their Beaver office. It also stated that Michael Groves will be able to continue to provide the Township with SEO services. Mr. Groves left Larson Design Group and started his own company - A G-Squared Services LLC. On August 8, 2016, Mr. Groves provided the Supervisors with an appointment request along with a fee schedule.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO APPROVE THE ADVERTISING FOR BIDS ON A NEW GARBAGE COLLECTION CONTRACT TO TAKE EFFECT JANUARY 2017.

SOLICITOR:

NO REPORT

ENGINEER:

NO REPORT

PLANNING COMMISSION:

NO REPORT

FIRE DEPARTMENT

Ms. Harrington wanted to let everyone know about the upcoming fund raising events for the fire department:

- 1. The Car Cruise at Raccoon Fairgrounds on Wednesday, September 21st.
- 2. The Boscov's 25% off coupons for October 18, 2016 \$5.00.
- 3. The Election Day soup and bake sale.

ROAD DEPARTMENT:

Mr. Shamp stated that the Road Department is currently mowing the Tank Farm. He wanted ideas on the use of freshly milled lumber from Tank Farm logs that are currently being stored in the old garage. Ms. Harrington said that her husband has a drying shed and she would see if it could be used for the lumber.

Mr. Shamp said that the Township currently has one bid for a washed out culvert on Mowry Road from Patton Excavating and would like to get more phone bids.

He also stated that the Township had old traffic signals that could be sold - either at the upcoming car cruise or on Craigslist.

POLICE DEPARTMENT:

Captain Jon Hall thanked Ms. McCoy for mentioning the CTPD in the current newsletter for providing a police car to Potter during the recent Route 18 closure. He also stated that there has been some aggressive driving through the Shell construction work zone. The speed limit has been lowered for the construction and the CTPD is showing its presence in that area to deter speeding. He reminded everyone that the fines are double in a construction zone.

REAL ESTATE TAX COLLECTOR:

NO REPORT

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Mr. Cwynar reported on his meetings with Central Valley School District during the last nine months for the Feasibility Study regarding renovations of their school buildings. The School District Board has decided to only renovate the Todd Lane Elementary School for a cost of 16 million dollars. They plan to borrow 20 million dollars and place 4 million dollars in a building fund. Proposed renovation for Todd Lane would start in 2017. The Board will vote on this at their meeting on September 22, 2016 at 7:00 pm in the high school cafeteria.

TREASURER'S REPORT:

MOTION: AI Cwynar

SECOND: Earl Shamp

MOTION CARRIED

TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF SEPTEMBER. THE

BALANCE IN THE GENERAL FUND BEING \$446,050.06, THE STATE LIQUID FUELS FUND BEING \$5,137.58, THE

CAPITAL FUND BEING \$84,301.70, THE ESCROW FUND BEING \$89,770.58 AND THE WAGE TAX FUND BEING

\$59,858.16. BILLS FOR THE MONTH OF SEPTEMBER FOR ALL ACCOUNTS TOTALED \$75,552.10.

ANNOUNCEMENTS:

The Raccoon Township and Potter Township Fire Departments (along with Bull Davis) is hosting the 1st World Famous Midway' Car Cruise Reunion on Wednesday, September 21st, 6:00 pm – 9:00pm at the Raccoon Fireman's Fairgrounds with food, refreshments and music.

The Planning Commission will not meet in October unless needed.

The Supervisors will hold a Work Session on Wednesday, October 5th at 6:00 pm.

The next Business Meeting is scheduled for Wednesday, October 12th at 6:00pm.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED THERE BEING NO FURTHER BUSINESS. THE MEETING ADJOURNED AT 8:10 PM.

Respectfully submitted.

Linda McCoy, Secretary	_