Page 22

The Potter Township Supervisors held their Regular Business Meeting on Wednesday, May 13, 2015 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:00pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Solicitor: Michael Jones Engineer: Dan Sell

Secretaries: Christie Floyd-Gabel and Linda McCoy

Visitors: Officer John Hall, Casey Harrington, Kevin Kisow, Susan Rust and Bill Winkle; Shannon Debes

arrived at 6:10

Ms. Matsco met with members of RECAP, BCCED, Shell Chemical, Rettop, Mr. Shamp, and Dan Sell to discuss the Act 537 Plan for the Route 18 corridor on April 24.

Mr. Cwynar attended the Center Twp. Water Authority and Sanitary Authority meetings on May 4.

RECAP held their monthly meeting here last night. All three Supervisors were in attendance.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO APPROVE THE MINUTES OF THE APRIL 8, 2015.

#### **CITIZENS:**

No comments were made by any citizens.

**OLD BUSINESS:** 

MOTION: Earl Shamp

SECOND: AI Cwynar

MOTION CARRIED

A MOTION TO APPROVE THE PURCHASE OF SHADES FOR THE BUILDING'S WINDOW. THE WINNING BID

CAME FROM ABBEY CARPETING AT \$3,685.00.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED A MOTION TO APPROVE THE PURCHASE OF SIGNS FOR THE PARK TREES. THE 12 SIGNS WOULD COST \$116.35 FROM THE PENNSYLVANIA CORRECTION INDUSTRIES.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED A MOTION TO APPROVE THE PURCHASE OF A PARK BENCH IN HONOR OF ANN SIMMONS FOR HER 40 YEARS OF PUBLIC SERVICE TO THIS TOWNSHIP NOT TO EXCEED \$1,781.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED A MOTION TO APPROVE RETAINING NINETY9 DESIGNS AS OUR WEBPAGE DESIGNER FOR \$30 PER MONTH.

There was a short discussion on what is needed to create an agreement between The Independence Conservancy and Potter Twp. for the conservancy to be land overseer for the Raccoon Creek shoreline located on the Tank Farm. Mr. Jones is going to review this and get back to the Supervisors.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED A MOTION TO APPROVE KU RESOURCES TO CREATE A GRANT APPLICATION FOR A DEVELOPMENT PLAN FOR THE TANK FARM IN AN AMOUNT NOT TO EXCEED \$10,000.

We received two quotes for updating our General Code. The first is from Keystate Publishers, Inc. Their quote is \$3,405. The second is from General Code Publishers it includes the update plus Premium eCode360® online code and 15 printed volumes. Their quote is \$11,093. General Code is coming to meet with the Supervisors to explain why their bid is so much higher.

Page 23

# **OLD BUSINESS (con'd):**

The Township has received two complaints on the residents of 163 Mowry Road. The first one had to do with their garbage coming into the yard of 171 Mowry Road as well as children on quads riding on their property. The second one had to do with the garbage coming into the yard of 161 Mowry Road and at least 25 old tires stacked alongside their garage. The owner of 161 is afraid of the mosquitos that could be there and carrying the West Nile Virus. Another complaint is the junk in the back yard of 163 Mowry Road. Chief Kramer recommended a tete-a-tete with the residents, the Supervisors and he to discuss the problems.

# **NEW BUSINESS:**

Casey Harington requested Pocket Nurse Enterprises construct a sidewalk for residents to use along Route 18. PNE does not want anyone walking on their property. Ms. Matsco suggested the sidewalk be placed on the south side of Route 18 instead as the removal of the sidewalk was agreed upon when PNE built their new facility. Mr. Sell remarked that he did not know of any programs that would be available for the construction of sidewalks used by residents only.

Ms. Harrington also would like to know if we could ask the PA Fish and Game Commission or National Aviary to help erect a camera to watch our Bald Eagles nest. There is a traffic problem with drivers trying to watch the eagles on Route 18. Ms. Matsco replied that Ms. Harrington could pursue this as a volunteer.

MOTION: AL Cwynar SECOND: Earl Shamp MOTION CARRIED A MOTION TO APPROVE THE PURCHASE OF AN OFFICE LAPTOP COMPUTER NOT TO EXCEED \$700.00.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO RATIFY THE SIGNED AGREEMENT WITH SHELL FOR DEMOLITION OF OLD FRANKFORT ROAD.

#### **SOLICITOR:**

Mr. Jones has advertised the two Ordinances for the Public Hearing next Wednesday. The first is for an amendment to the Zoning Map. Postcards are being sent to all residents and information has been posted throughout the Township. The second Ordinance is for the vacating of Old Route 18. Mr. Jones has written to CSX but has not had a response from them.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO CONTINUE THE PUBLIC HEARING FOR THE ORDINANCE CONCERNING THE POTTER/CENTER TOWNSHIP LINE.

#### **ENGINEER:**

The Supervisors asked Mr. Sell to update our Act 537 Plan. They want him to look into a plan incorporating Raccoon Township into it. Ms. Matsco is waiting for a return call from Sec. Daven from the DCED to discuss what state aid we could obtain. The Supervisors are to contact the Raccoon Twp. Supervisors to see if they would be interested in going in with us to create a new Sewage Authority. Mr. Sell recommended the Supervisors meet with the PA DEP to discuss the plan. Ms. Matsco has concerns with the regional PA DEP office. Mr. Sell will contact the PA DEP to confirm the meeting.

MOTION: Earl Shamp SECOND: AI Cwynar M
TO APPROVE MR. SELL TO UPDATE OUR ACT 537 PLAN.

**MOTION CARRIED** 

Shell Chemical has requested the Horsehead Subdivision be tabled until a later date.

# **POLICE DEPARTMENT:**

Officer Hall invited the Supervisors as well as all Potter Twp. residents to the Annual Police Memorial Service held this Friday at 10am at the Beaver County Court House. There is also a candlelight ceremony being held on Thursday evening at 8pm to honor those officers lost in the line of duty during the past year.

# **FIRE DEPARTMENT:**

Ms. Harrington thanked all of our residents for the donations for their first garage sale held on April 24. They earned \$400.

The Eagle Scout project at the Fire Hall is still being completed.

Page 24

# FIRE DEPARTMENT (con'd):

The Fire Department has a Facebook page for training.

A short discussion was held on the Channel 4 television broadcast concerning response times by volunteer fire departments. It was agreed upon that no response should be given, but the Fire Department could create a positive video of the incidents to which they have responded. There was a consensus that the residents of Potter Twp. are very satisfied with the fire protection and emergency responses that our Fire Department delivers.

#### **REAL ESTATE TAX COLLECTOR:**

Christie Floyd-Gabel submitted the April Real Estate Tax Report to the Supervisors.

# **OTHER BUSINESS:**

Ms. Matsco introduced Kevin Kisow, our new township intern and a senior at Indiana University, to the visitors. Kevin is from the Local Government Academy's intern program. Kevin is the first one for Beaver County. He is going to be working on planning a GIS system for the Raccoon Creek area, Independence Conservancy area and the Tank Farm. He will be working here for 12 weeks.

Potter Twp. hosted the monthly RECAP meeting here last night.

Sergio Graziano appeared before the Board to ask for financial aid in the purchase of stain and accessories for his Eagle Scout project of staining the fence along Trillium Way. He obtained three bids; one from Lowes for \$421, Sherwin Williams for \$389 and C&I for \$348. The bid from Lowes included the accessories.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO APPROVE THE PURCHASING OF STAIN AND ACCESSORIES FOR THE TRILLIUM WAY WALKING TRAIL FENCE; IN AN AMOUNT NOT TO EXCEED \$421.00.

#### **CITIZENS:**

No comments were made by any citizens.

# TREASURER'S REPORT:

MOTION: AI Cwynar

SECOND: Earl Shamp

MOTION CARRIED
TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF MAY. THE BALANCE IN
THE GENERAL FUND BEING \$467,379.09, THE STATE LIQUID FUELS FUND BEING \$20,780.96, THE CAPITAL
FUND BEING \$104,955.62 AND ESCROW MONIES BEING \$19,044.41. BILLS FOR THE MONTH OF MAY TOTALED
\$45,287.96.

#### **ANNOUNCEMENTS:**

There is a Public Hearing on Wednesday, May 20 at 6pm to enact Ordinances 137 and 138.

The Planning Commission will meet on Thursday, May 21 at 7:00pm.

The Recreation Board will host its Spring Bingo on Friday, May 22 at 6:30pm. All township residents are invited.

The Supervisors will be conducting a Work Session on Wednesday, June 3 at 6:00pm.

The next Business Meeting is scheduled for Wednesday, June 10 at 6:00pm.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 7:25pm.

Respectfully Submitted,

Christie Floyd-Gabel, Secretary