

The Potter Township Supervisors held a Regular Business Meeting on Wednesday, April 12, 2017 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:00pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar
 Solicitor: Michael Jones
 Engineer: Dan Sell
 Secretary: Linda McCoy
 Visitors: Billy Winkle, Tim Wetzel, Drew Mikula, George Barnes, Casey Harrington, Scott & Mitchell Nock, Captain Jon Hall, Bruce McElhaney, Jim Gabel

Mr. Shamp met with the Potter Township Fire Department at the Municipal Building on March 13th to open bids for a new tanker.

Ms. Matsco, Mr. Shamp and Mr. Cwynar met with CWHHS Associates LLC in Cranberry Township on March 20th.

Mr. Shamp met with the Potter Township Fire Department on March 27th at the fire hall regarding purchase of a new tanker.

Ms. Matsco, Mr. Shamp, Mr. Cwynar and Mr. Jones met with CWHHS Associates LLC at the Township Building on April 5th.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
MOTION TO APPROVE THE MINUTES OF THE MARCH 3, 2017 AND MARCH 22, 2017 REGULAR BUSINESS MEETINGS.

CITIZENS:

Casey Harrington inquired about any upcoming scheduled closings of the bridge over Raccoon Creek. Ms. Matsco said that she attended a meeting with PennDOT recently and there was no talk of any closings at this time.

Mitchell Nock, a scout with Troop 437 spoke about volunteering for his Community Citizenship Badge. He has spent many hours volunteering for local food banks and various churches. He reminded us of the April 22nd Spaghetti Dinner hosted by his troop.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
MOTION TO PAY OFF THE TOWNSHIP LOAN WITH WESBANCO FOR \$259,925.77.

It is a loan for \$500,000.00 for improvements and addition to the Municipal Building, upgrading the septic system of the Municipal Building and the purchase of a new F-550 truck for the Road Department. The loan is for fifteen (15) years at 4.5% interest. This loan was enacted by Ordinance 118 on September 17, 2008 at a Public Hearing. The payoff will result in a savings of over \$40,000.00 in interest on the loan.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
MOTION TO OPEN A NEW BANK ACCOUNT, TITLED 'DCNR GRANT FUND' WITH WESBANCO AND TRANSFER MATCHING FUNDS OF \$20,000.00 FROM THE GENERAL FUND FOR THE DCNR C2P2 GRANT FOR THE TANK FARM.

These funds are from a joint grant application with Independence Conservancy to do a Master Site Plan for the Tank Farm and adjoining properties.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
MOTION TO PURCHASE A 2018 INTERNATIONAL / KME TANKER FOR THE POTTER TOWNSHIP VOLUNTEER FIRE DEPARTMENT FROM KEYSTONE FIRE APPARATUS INC. FOR \$373,450.00.

The funds will come from the Public Safety Fund account. Mr. Shamp explained that the Township is financing the truck for the Fire Dept. interest free for 15 years while reducing the yearly allocation to the Dept.

SOLICITOR:

Mr. Jones had no report.

ENGINEER:

Le Petomane XXIII, Inc. Subdivision Plan No. 1 - Mr. Sell has completed his review and a few items remain outstanding.

Planning Module – Shell Chemical Appalachia Offsite Parking Area Sewer Extension – LSSE, on behalf of CTSA, is requesting that the Township approve the planning module package by resolution so that it can be sent to DEP for final approval. Mr. Sell, Mr. Jones and the Board discussed this and it was recommended that the sewer line extension extend to the new property line in the Horsehead/Shell Subdivision Plan No. 1 before approving the Planning Module.

Mr. McElhaney inquired about Potter Township eventually tapping into the sewer extension and Ms. Matsco said that many Route 18 industries have also expressed interest. She said that the Township would revisit their 537 plan and look into rural grants.

Appalachian Regional Commission Grant Application – Mr. Sell asked if he should update cost figures from his Act 537 plan draft and the Board stated that they decided not to pursue a grant at this time, but would keep the conversation ongoing.

Mobilitie Submission for Communication Equipment – Mr. Sell stated that the applicant (who recently submitted an application for a permit for a pole on Wagner Road) should make their submission to Center Township instead as it is a Center Twp. parcel.

PLANNING COMMISSION:

Ms. Harrington stated that the Planning Commission will meet on Thursday, April 20, 2017 at 7:00 at the Municipal Building.

FIRE DEPARTMENT:

Mr. Gabel thanked the Board for their assistance with financing for the new tanker. Ms. Matsco thanked the Fire Department for handling the entire bid process very professionally. A check from the Township for \$373,450.00 was presented to Mr. Gabel by the Board.

Mr. Gabel asked if the Fire Dept. could ask Justin Cwynar for help in moving the emergency generator to the back of the building. The Board agreed that it was okay.

Fire Department Events/Fundraisers:

- They will be going door to door on April 29th to sell raffle tickets.
- They will be at the May 27th car cruise in Raccoon Township.
- The Wine Trip to Geneva, Ohio is scheduled for June 3rd – tickets are \$90.
- A beer/brewery trip is scheduled for October this year.
- A Paint & Sip fundraiser is also scheduled for later this year.

ROAD DEPARTMENT:

Ms. McCoy stated that she received a report from Chief Barry Kramer regarding a request from the Board to look into Mark Summerville's comment on issues with the third lane on Route 18 near the Shell site. The report states that PennDOT will look into moving the sign.

Ms. Matsco stated that street sweeping in the Township is completed.

Ms. Matsco also encouraged residents to pick up any trash on the roadways near their residences.

POLICE DEPARTMENT:

Captain Jon Hall presented the Board with an updated police report. There were 29 calls to the Department - nothing out of the ordinary. He stated that speed enforcement lines have been placed. Mr. Barnes asked if they were placing them on Pleasant Drive and Mr. Hall said yes.

REAL ESTATE TAX COLLECTOR:

There was no Real Estate Tax Report for the Supervisors.

