The Potter Township Supervisors held their Regular Business Meeting on Wednesday, March 11, 2015 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:03pm and led the Salute to the Flag.

In attendance were:

Supervisors:	Rebecca Matsco, Earl Shamp and Al Cwynar
Solicitor:	Michael Jones
Engineer:	Dan Sell
Secretary:	Christie Floyd-Gabel
Visitors:	Cassie Harrington, Officer Hill, Asha Luthra, Linda McCoy, Tim Wetzel and Bill Winkle Auditors Elyse Davis and Dawn Neely arrived at 6:30. Sergio Graziani arrived at 7:15.

A Public Hearing was held prior to the business meeting for Ordinance 134, an Ordinance authorizing the participation of Potter Township in the PSATS Unemployment Compensation Group Trust pursuant to the Pennsylvania Intergovernmental Cooperation Law.

Mr. Jones explained this Ordinance was one for our unemployment compensation insurance collected by PSATS. It was advertised on March 3, 2015 in the Beaver County Times.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
TO ENACT ORDINANCE 134, AN ORDINANCE AUTHORIZING THE PARTICIPATION OF POTTER TOWNSHIP IN THE PSATS UNEMPLOYMENT COMPENSATION GROUP TRUST PURSUANT TO THE PENNSYLVANIA INTERGOVERNMENTAL COOPERATION LAW.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO APPROVE THE MINUTES OF THE FEBUARY 25, 2015.

CITIZENS:
No comments were made by any citizens.

OLD BUSINESS:
MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO PASS RESOLUTION 8 - 2015, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPOINTING LINDA MCCOY TO THE PART-TIME POSITION OF ASSISTANT TOWNSHIP SECRETARY FOR THE TOWNSHIP OF POTTER, ESTABLISHING HER SERVICES AND OTHER TERMS OF EMPLOYMENT.

SOLICITOR:
Mr. Jones received a message from Joe Ascar of the Center Twp. Water Authority late today. He has not had time to return the call.

Mr. Jones will have three Ordinances ready for enactment at the April 8, 2015 business meeting. One will be the parking Ordinance which matches Center Twp.'s because of fines and rules for the police department, another will be creating the new line between Potter and Center Townships, and the third one will be the new flood plain Ordinance.

Mr. Jones recommended that the new "No Parking" signs not be installed until after the Ordinance has been enacted.

ENGINEER:
Mr. Sell delivered the following report:

1. Widmer Engineering will place monuments for the Township line based on the June 2014 plan as soon as possible.
2. Center Twp. Water Authority – Proposed Water Treatment Plant. He has received a package from Lennon, Smith, Souleret Engineering, Inc. regarding the proposed new water intake in Potter Twp. on the Ohio River and the new water treatment plant in Potter and Center Twps. They are requesting a letter stating this plan is

consistent with our Stormwater Management Ordinance.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO APPROVE DAN SELL TO REVIEW THE CENTER TOWNSHIP WATER AUTHORITY PROPOSED WATER TREATMENT PLANT.

No letter is to be sent until the Supervisors have reviewed it.

3. Mr. Sell has sent the CDBG application to the County.
4. Tank Farm – Water Treatment for Campground: Mr. Sell presented a preliminary opinion of probable cost for a sanitary sewer collection and treatment to serve the potential Tank Farm campground. The OPC is based on the assumption of 100 campsites with hook-ups.
5. FEMA Floodplain Ordinance. New Ordinances must be enacted by August 17, 2015.
6. Stoney Ridge/Columbia Gas Land Development Plan – All comments have been addressed by the developer with the resubmission of this land development plan.

AUDITORS; REPORT:
The Auditors told the Supervisors that all the books have been audited and the annual report has been submitted.

POLICE DEPARTMENT:
We received a report from the Center Twp. Police Department for service thus far this year. They also sent comparison reports for the last five years.

The police had 31 calls since January 1, 2015, included in this amount were 8 motor accidents, 3 alarm calls and 5 traffic related calls.

Office Hill stated the Center Twp. Police Department has a new substation in our Township Office. It is much more convenient for them to file their Potter reports here instead of going back to the Center Twp. station. We will be seeing more of them.

FIRE DEPARTMENT:
Cassie Harrington told everyone about the fund raising events going on at the Fire Department.

1. There will be a bake sale/hot dog sale at Walmart on Saturday, April 4 from 10 until 4. All donations of baked goods will be appreciated.
2. There is a yard sale at the Municipal Building on Saturday, April 25 from 8 – 4. All donations are welcome for this sale. Proceeds will benefit the Fire Department.
3. On September 12, there is a wine tour. Details to follow later.
4. On September 26 the Fire Department is planning to host a 5K walk/run on Mowry Road and The Tank Farm if possible.

ROAD DEPARTMENT:
MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO APPROVE JUSTIN CWYNAR TO ATTEND THE PA ONE CALL LOCATOR EXCAVATOR CLASS ON APRIL 2ND.

RECAP:
Ms. Matsco and Ms. McCoy attended the dinner meeting this week at BASF. Ms. McCoy gave an update on it.

EARNED INCOME TAX COLLECTOR:
MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO REMOVE ANN SIMMONS NAME FROM THE BANK ACCOUNT FOR THE EARNED INCOME TAX. CHRISTIE FLOYD-GABEL IS TO BE ADDED.

New signature card will be created with the Supervisors and Treasurer's name at ESB Bank.

REAL ESTATE TAX COLLECTOR:
Christie Floyd-Gabel submitted the February Real Estate Tax Report to the Supervisors.

CITIZENS:
Sergio Graziani presented his Eagle Scout Project to the Supervisors. He is going to stain the fencing along the walking path off Trillium Way. The project is to be completed by July. Ms. Matsco suggested that signing can be installed at the trail head if he needs more for his project.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO APPROVE THE PROPOSED EAGLE SCOUT PROJECT, STAINING THE FENCING ALONG THE WALKING PATH OFF TRILLIUM WAY, BY SERGIO GRAZIANO.

TREASURER'S REPORT:
MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF MARCH. THE BALANCE IN THE GENERAL FUND BEING $446,262.64, THE STATE LIQUID FUELS FUND BEING $917.45, THE CAPITAL FUND BEING $104,891.01 AND ESCROW MONIES BEING $25,285.47. BILLS FOR THE MONTH OF MARCH TOTALED $19,382.98.

ANNOUNCEMENTS:
The Planning Commission will meet on Thursday, March 19 at 7:00pm.

The Recreation Board will be hosting its annual Spring Bingo on Friday, March 20 at 6:30pm here at the Municipal Building. All residents are invited to attend.

The Supervisors will be conducting a Work Session on Wednesday, April 1 at 6:00pm.

The Fire Department will be conducting a bake sale/hot dog sale at Walmart in Center Twp. on Saturday, April 4 from 10 – 4.

The next Business Meeting is scheduled on Wednesday, April 8 at 6:00pm.

Christie Floyd-Gabel and Linda McCoy will be attending the annual PSATS Convention April 18 through 22.

The Township's annual Clean-up Day will be Saturday, April 25 from 9am until noon.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 7:15pm.

Respectfully Submitted,

Christie Floyd-Gabel, Secretary