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The Potter Township Supervisors held their Regular Business Meeting on Wednesday, February 25, 2015 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:03pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Solicitor: Michael Jones Engineer: Dan Sell

Secretary: Christie Floyd-Gabel

Visitors: Shannon Debes, Dave Laffey and Tim Wetzel

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED

TO APPROVE THE MINUTES OF THE FEBUARY 11, 2015 MEETING AS CORRECTED.

CITIZENS:

No citizens made any comments.

ENGINEER:

Mr. Sell met with the Planning Commission last week. Dave Laffey and Pat Nardelli were there to present the proposed Columbia Gas training center plan to them. The Planning Commission approved as long as the conditions found by Mr. Sell were resolved.

Mr. Laffey presented the proposed site to the Supervisors. There are no facilities in Potter Twp. that will have employees in them.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO APPROVE THE LAND DEVELOPMENT PLAN FOR THE COLUMBIA GAS TRAINING CENTER.

SOLICITOR:

The Planning Commission approved the Shell Pre-Development Plan at its meeting last week. Mr. Sell read his letter for the Planning Commission and the Supervisors for the Shell Pre-Development Plan for the subdivision and land development plan.

The Supervisors had a discussion about the proposed sewage line coming down Route 18 to Potter Township. Mr. Jones is going to the Center Twp. Sewage Authority to clarify that Potter Township is to be notified by the developers before planning begins. Developer's plans must follow the Potter Township Comprehensive Plan. The Supervisors stated that there must be an agreement with the Center Township Sewage Authority and Water Authority to receive notifications and Potter's input on future plans.

The Supervisors want to negotiate with Shell Chemical Appalachia to have the new sewage facility turned over to the Center Twp. Sewage Authority sooner than what has been stated.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO PASS RESOLUTION 4-2015 APPROVING THE APPLICATION FOR LAND DEVELOPMENT AT THE FORMER HORSEHEAD SITE SUBMITTED BY SHELL CHEMICAL APPALACHIA, LLC INVOLVING: RETAINING WALLS AND REINFORCED SLOPES PLANS; EAST LOOP ROAD BRIDGE PLANS; PEDESTRIAN BRIDGE PLANS AND THE SHELL PRE-DEVELOPMENT PLAN EXPRESSLY CONDITIONED UPON THE EXECUTION OF A DEVELOPER'S AGREEMENT MUTUALLY AGREED UPON BETWEEN THE TOWNSHIP AND THE APPLICANT, RECOMMENDATION FOR APPROVAL RECEIVED FROM THE POTTER TOWNSHIP PLANNING COMMISSION AND COMPLIANCE BY THE APPLICANT WITH THE REVIEW LETTERS OF THE TOWNSHIP ENGINEER DATED DECEMBER 18, 2014, JANUARY 12, 2015, FEBRUARY 11, 2015 AND FEBRUARY 25, 2015.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED MOTION TO TAKE THE NECESSARY STEPS, INCLUDING ADVERTISEMENT AND PASSAGE OF AN ORDINANCE,

TO VACATE OLD FRANKFORT ROAD.

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MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO PASS RESOLUTION 5-2015 AUTHORIZING THE CHAIRPERSON TO EXECUTE AND SUBMIT ON BEHALF OF POTTER TOWNSHIP AN APPLICATION FOR A TRAFFIC SIGNAL APPROVAL TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR A TRAFFIC SIGNAL AT FRANKFORT ROAD (SR0018) AND SHELL DRIVEWAY #1/PLEASANT DRIVE (SR#3017)

MOTION: Earl Shamp

SECOND: AI Cwynar

MOTION CARRIED
TO PASS RESOLUTION 6-2015 AUTHORIZING THE CHAIRPERSON TO EXECUTE AND SUBMIT ON BEHALF OF
POTTER TOWNSHIP AN APPLICATION FOR A TRAFFIC SIGNAL APPROVAL TO THE PENNSYLVANIA
DEPARTMENT OF TRANSPORTATION FOR A TRAFFIC SIGNAL AT FRANKFORT ROAD (SR0018) AND SHELL
DRIVEWAY #2.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO PASS RESOLUTION 7-2015 AUTHORIZING THE CHAIRPERSON TO EXECUTE AND SUBMIT ON BEHALF OF POTTER TOWNSHIP AN APPLICATION FOR A TRAFFIC SIGNAL APPROVAL TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR A TRAFFIC SIGNAL AT FRANKFORT ROAD (SR0018) AND I-376 EAST BOUND RAMPS.

MOTION: Earl Shamp

SECOND: AI Cwynar

MOTION CARRIED

MOTION TO AUTHORIZE JACOBS ENGINEERING GROUP TO SERVE AS AGENT FOR POTTER TOWNSHIP TO

APPLY FOR A HIGHWAY OCCUPANCY PERMIT #39245 - SR18 SEG. 0360/3085 TO SEG. 0391/3680.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED MOTION TO AUTHORIZE JACOBS ENGINEERING GROUP TO SERVE AS AGENT FOR POTTER TOWNSHIP TO APPLY FOR A HIGHWAY OCCUPANCY PERMIT #78438 – SR3017 (CELLTOWER ROAD) SEG0070 OFFSET 2086.

Mr. Jones is reviewing the Developer's Agreement that he received late this afternoon from Mr. Chris Heitman. He is to change the wordage to state the "the sewage lift station is to be turned over to the Center Twp. Sewage Authority after 18 months".

LOCAL SERVICE TAX COLLECTOR:

Ann Simmons submitted the 4th quarter 2014 Local Service Tax collections report. Ms. Matsco stated that some of the employers at the former Horsehead site have not submitted this tax.

We received the unclaimed earned income taxes for the years 2009 and 2010 from Ann Simmons.

We received the remainder of earned income taxes that were collected by Ann Simmons to close the account.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO RENAME THE ACCOUNT IN ORDER TO KEEP THE MONEY FOR PAST CLAIMS AS THEY ARE RECEIVED.

ANNOUNCEMENTS:

The Supervisors next Work Session is Wednesday, March 4 at 6pm.

There will be a Regular Business Meeting held on Wednesday, March 11 at 6pm.

Spring Bingo will be held on Friday March 20 at 6:30pm. All township residents are invited.

The Board went into an Executive Session with Mr. Jones on a legal matter at 7:15 and returned at 7:40.

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MOTION: Earl Shamp SECOND: AI Cwynar THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 7:40pm.

MOTION CARRIED

Respectfully Submitted,

Christie Floyd-Gabel, Secretary