The Potter Township Supervisors held their monthly Business Meeting on Wednesday, November 9, 2016 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

In attendance were:

Supervisors:	Rebecca Matsco, Earl Shamp and Al Cwynar
Solicitor:	Michael B. Jones, Esq.
Engineer:	Dan Sell
Secretary:	Linda McCoy
Visitors:	Cheryl Hansen, Marilyn Vogel, Lauren Patton, Bill Winkle, Captain Jon Hall, Mark Summerville, Terrie Baumgardner, Thaddeus Popovich, Dave Smith, John Young, Leah Andrascik and Casey Harrington

Mr. Shamp met Ron Cord and Mr. Jones to discuss the Road Department Union contract at the Township building on October 25th.

Ms. Matsco and Vicky Michaels met with Shell to discuss revegetation/reforestation for Route 18 on October 13th at Route 18.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO APPROVE THE MINUTES OF THE OCTOBER 12, 2016 REGULAR BUSINESS MEETING.

CITIZENS:
Cheryl Hansen of Beaver stated that she is not happy with the noise on River Road in Beaver from the Shell construction project. She also said that she feels the wild animals are disoriented. Ms. Matsco thanked her for her comments.

Thaddeus Popovich stated that he will present to the Board a signed petition regarding Shell and a healthier place to live.

OLD BUSINESS:
The Board of Supervisors opened two sealed bids submitted for the advertised garbage contract for Potter Township:

Valley Waste	3 years	Jan 2017 - Dec 2019	$37,500.00 each year
J. Young Refuse	1 year	2017	$38,400.00
	1 year	2018	$39,600.00
	1 year	2019	$40,800.00

The Board will award the bid at their December business meeting.

NEW BUSINESS:
The Board presented the 2017 Budget for the Township:

General Fund Budget	$898,821.04
State Liquid Fuels Budget	$27,438.63
Capital Fund Budget	$84,351.54
Wage Tax Fund Budget	$59,933.07
Escrow Fund Budget	$64,695.58
Public Safety Fund Budget	$2,202,000.00

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
TO APPROVE THE ADVERTISING OF THE 2017 BUDGET.
There will not be any tax increases next year. The 2017 budget will be available for public review at the Township Office during normal business hours and will be advertised in time for adoption at the December 14, 2016 regular business meeting.

MOTION: Earl Shamp SECOND: Rebecca Matsco ABSTAINED: Al Cwynar MOTION CARRIED
TO APPROVE AND SIGN THE 2017 MINIMUM MUNICIPAL OBLIGATION FORM FOR THE ROAD DEPARTMENT.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO APPOINT LAUREN PATTON AS AN ALTERNATE TO THE POTTER TOWNSHIP PLANNING COMMISSION FOR A TERM ENDING JANUARY 2020.

SOLICITOR:
Mr. Jones reported that he is working on litigation with Clean Air Council, real estate tax appeals and the police contract with Center Township.

ENGINEER:
Mr. Sell informed the Board that they can apply for another waiver from MS4 permit requirements with the DEP. He said that the application process will expire soon and is requesting authorization to perform the work needed to apply. He will first need to see if Potter Township can be preapproved in 2017 and if so, he can then submit a 'notice of intent' for the permit along with approval from the DEP.
MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
TO AUTHORIZE DAN SELL TO APPLY FOR THE MS4 WAIVER.

Mr. Sell stated that he met with the Potter Township Planning Commission on October 27th regarding Shell's Conditional Use and Land Development Plan. He reviewed his comments of September 23rd and the Beaver Valley Planning Commission comments of September 20th at that meeting. The Board asked what they can expect next and Mr. Sell is waiting for a revision to address his comments.

PLANNING COMMISSION:
Ms. Harrington stated that the Planning Commission is waiting for requested larger maps from Shell to continue their review. She stated that there will not be a meeting this week and the next meeting will be scheduled when Pete Urtz (who is out of town) returns.

FIRE DEPARTMENT - Casey Harrington:

Soup and Bake Sale

The Department made over $700 this year with a great turnout and they thank all the residents who donated soup and baked goods. She also thanked Linda McCoy for her assistance with the Sale.

Fundraisers

The “HOLIDAY FOOD BASKET” ticket winner was Amanda Rodgers.

Training

She stated that there is a lot or training going on with the Department - currently they have an elevator class this weekend.

ROAD DEPARTMENT:
Mr. Shamp stated that Patton Excavating will be working on the catch basin on Mowry Road this week.

POLICE DEPARTMENT:
Captain Jon Hall had no report.

REAL ESTATE TAX COLLECTOR:
Christie Floyd-Gabel did not submit a real estate tax collections reports for the month of October.
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TREASURER'S REPORT:

The balance in the	General Fund Account is	$485,986.00	Bills for this account totaled $57,398.62
The balance in the	State Liquid Fuels Account is	$4,058.00	Bills for this account totaled $538.15
The balance in the	Capital Equipment Account is	$84,349.07	There were no bills for this account
The balance in the	Escrow Money Account is	$77,715.58	Bills for this account totaled $5,980.00
The balance in the	Wage Tax Account is	$59,868.14	There were no bills for this account
The balance in the	Public Safety Account is	$2,200,000.00	There were no bills for this account

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF NOVEMBER.

ANNOUNCEMENTS:
The Township Office will be closed on Friday, November 11th in observance of Veteran's Day.
Ms. Matsco thanked Billy Winkle for his service to our country.
The Golden Fifties Dinner is scheduled for Saturday, November 12th with dinner being served at 5:00 pm.
The Township Office will be closed on Thursday and Friday, November 24th and 25th in observance of Thanksgiving.
The Recreation Board will be hosting its annual Holiday Bingo on Saturday, December 3 at 6:30pm in the Township Building. All residents are invited.
The Supervisors will hold a Work Session on Wednesday, December 7th at 6:00 pm.
The next Regular Business Meeting is scheduled for Wednesday, December 14th at 6:00pm.

The Supervisors went into an Executive Session with Mr. Jones to discuss business at 6:26 pm and returned at 7:05 pm.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 7:06 PM.

Respectfully submitted,

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Linda McCoy, Secretary