





**PLANNING COMMISSION:**

Ms. Harrington stated that the Planning Commission will be meeting at 7:00 pm on Thursday, July 14th. Due to the large amount of items for the Planning Commission from Shell, they have decided to advertise that they will be meeting every Thursday the remainder of this year and will make notice in the Township Building and on the Township website when there is a cancellation.

Ms. Harrington requested that the Board appoint Tim Robinson as an alternate to the Planning Commission so they can be assured a quorum when other members are not available. She stated that this was a recommendation from Mr. Jones at the last meeting. The Supervisors discussed Mr. Robinson's possible appointment and Mr. Cwynar requested that we follow this up with appointing additional alternates.

Ms. Matsco explained that Mr. Floyd was appointed so there could be representation from Pleasant Drive on the Commission. Ron Robinson wanted to know why Tim Robinson wasn't considered for that appointment and Ms. Matsco asked why Tim didn't reach out to the Board when he knew of the vacancy. Tim Robinson stated that he let Pete Urtz know and didn't know he should have done anything different. Ms. Matsco stated that the Board is happy with their decision to appoint Mr. Floyd. A vote was called for regarding appointing Tim Robinson as an alternate and Mr. Cwynar voted against the appointment.

**MOTION: Earl Shamp****SECOND: Rebecca Matsco****MOTION CARRIED****TO APPOINT TIM ROBINSON AS AN ALTERNATE MEMBER OF THE POTTER TOWNSHIP PLANNING COMMISSION.****FIRE DEPARTMENT** - Chief Vicky Carlton's Report:**TANKER**

The Fire Department's tanker is having some major repairs - pump is not working and it needs a rear dually tire & wheel. They are going forward with a new truck build. Mr. Gabel is looking into a low interest (2%) loan. Ms. Matsco asked if they thought of Chris Heitman's (Shell) suggestion of purchasing a used truck and Chief Carlton stated that the low interest loan is only available for a new truck. Ms. Matsco asked Chief Carlton to present financial figures to the Board to show how the Department would finance and pay for a new truck. Ms. Matsco said that she was speaking with Bob Winters from Homeland Security regarding preparedness and asked how the Department was taking that into consideration when building a new truck since Shell's cracker plant completion is still a few years away and their needs may not be known yet. Chief Carlton said that they are basing their build on the current industries in Potter and that they have higher volatility than Shell will have when their plant is completed.

**POTTER ANNUAL FAMILY PICNIC**

The Department is going to be making hot sausage again this year and will be providing the popcorn machine.

**TRAINING**

The Department still has 12 trainings with the Central Valley Fire Association (Potter / Center / Monaca) from now until the end of the year - they will be hosting 3 of the training.

**RACCOON TWP. FAIR**

The Department participated in the Raccoon Twp. Fair this year with a booth and assistance in the kitchen. Raccoon gave the Department a donation for their efforts.

**WINE TOUR**

Chief Carlton stated that the Wine Tour this year was a big success with good weather and they are already planning another one for 2017.

**STATE ROUTE 18 RED LIGHT**

Chief Carlton and Mr. Gabel stated that the red light for one lane traffic will present problems for emergency vehicles. The Supervisors suggested that they contact Penn Dot as the red light will be in place at least until the end of fall. Mr. Cwynar also noted that the Raccoon Creek bridge on Route 18 will be single lane traffic next week.

A discussion followed between residents and Mr. Minnitte regarding traffic and lighting on Route 18 near the Shell site. Mr. Floyd-Gabel stated that Shell contractors were not obeying the traffic signals. Ms. Matsco stated that the lights for parking at the old Kobuta Hotel were too bright and shined in driver's eyes as they were passing by. Mr. Minnitte will take these issues back to Shell. He also stated that Pleasant Drive will be reopening onto Route 18 shortly after 'new' Route 18 was opened.

**GENERATOR PURCHASE**

The Department asked if they could borrow the Township's trailer to pick up a generator they purchased in Buffalo, NY. The Supervisors said as long as they have the right hitch for towing, it should not be a problem.

**ROAD DEPARTMENT:**

The Supervisors approved and signed the spring commodities contracts at their June 29th Work Session.

**POLICE DEPARTMENT:**

Officer Gonczi met with Chief Kramer and Captain Hall and stated that they do not have anything to report.

**REAL ESTATE TAX COLLECTOR:**

Christie Floyd-Gabel submitted real estate tax collections reports for the month of May and June.

**CITIZENS:**

- Mr. Minnitte stated that State Route 18 will be closed in both directions starting on August 1st at 6:30 am and ending on August 8th at 6:30 am. Traffic will be able to enter 376 coming from the Beaver Valley Mall, but all 376 exits to Monaca, both north and south, will be closed. He stated that this will be the last closure to State Route 18. Mr. Gabel asked if rescue trucks will be allowed through and Mr. Minnitte stated that not for the first 3 or 4 days. Mr. Minnitte will be calling Wes Hill about the closure and stated that signage from Penn Dot for the closure will go up 10 days prior.
- Mr. Minnitte also said that Shell will be attending Potter's Annual Family Picnic in August.
- Ms. Harrington wanted Mr. Minnitte to know that she witnessed a Jacobs driver ignoring the flaggers and drove right through, holding up traffic longer.
- Ron Robinson stated that he has witnessed many drivers not stopping at the stop signs at the intersection of Mowry and Bauer and sometimes with a police cruiser in the area. Officer Gonczi will relay this information back to his Department.
- Mr. Winkle stated that the cross drains by his brother-in-law's house are very deep and full of water. He said that the berm is gone and there may be an accident. Ms. Matsco and Mr. Shamp had a discussion regarding 2016 budgeted funds for this project and Mr. Shamp said that he had discussed this issue with our Road Department this past spring.
- Chief Carlton stated that a driver ran off the road and nearly down the hill - only to be stopped by a tree. She asked the Township to post warnings in the next newsletter.
- Ms. McCoy thanked Mr. Shamp and Mr. Summerville for assisting in maintaining and repairing the Township septic system during two weekends this summer when 3 back to back graduation parties were scheduled each weekend in the Township hall.
- Ms. McCoy also thanked Ms. Floyd-Gabel for notifying the Road Department of shelving being sold at a very low cost from the Sears store in the BV Mall that was going out of business and also donating some of the shelving herself to the Township.

**TREASURER'S REPORT:**

**MOTION: Al Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**

**TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF JULY. THE BALANCE IN THE GENERAL FUND BEING \$478,628.97, THE STATE LIQUID FUELS FUND BEING \$21,479.80, THE CAPITAL FUND BEING \$84,254.10, THE ESCROW FUND BEING \$17,415.92 AND THE WAGE TAX FUND BEING \$59,848.02. BILLS FOR THE MONTH OF JUNE FOR ALL ACCOUNTS TOTALED \$58,708.41.**

**ANNOUNCEMENTS:**

The Recreation Board will be hosting their Movie-in-the-Park night on Friday, July 15 at 8:30pm. The movie is Zootopia and all residents are invited to attend.

A Public Hearing for a proposed Conditional Use Application by Shell Chemical Appalachia, LLC will be held on Tuesday, July 19th at 6:00 pm at the Township Building.

The Planning Commission will hold its monthly meeting on Thursday, July 15th at 7:00 pm.

The Supervisors will hold a Work Session on Wednesday, August 3rd at 6:00 pm..

The next Business Meeting is scheduled for Wednesday, August 10<sup>th</sup> at 6:00pm.

The Potter Township Annual Family Picnic is scheduled for Saturday, August 13<sup>th</sup> at 4:30 pm. We are looking for volunteers for setup that day. If you can help, please contact the Township Office.

**MOTION: Earl Shamp**

**SECOND: Al Cwynar**

**MOTION CARRIED**

**THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 8:12 PM.**

Respectfully submitted,

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Linda McCoy, Secretary